

February 12, 1998

Ahoy Shipmates,

It is time to start planning for the up coming 1998 7th Annual Reunion of the U.S.S. Frank E. Evans Association. Mark your calendars, the reunion will be 27-30 August 1998 at the Holiday Inn Historic District in Alexandria Virginia. We initially opted for late September to mid October but found that to be the peak season in the Washington D.C. area and is even more expensive. Our costs for that period would have been \$30-\$40 higher in just room costs alone. We canvassed costs & accommodations at over 20 different hotels and actually visited 3 different hotels in our attempts to find the least expensive and most accommodating facility for our reunion. We settled on the Holiday Inn because the price and accommodations were the most reasonable.

Here are the dates and telephone numbers for you to remember. Keep this letter handy for reference so that you can meet all the appropriate deadlines.

Reunion dates:	27-30 August 1998
Cut-off for hotel reservations:	1 August 1998
Holiday Inn Reservations Ph. #	1 (800) holiday or 1 (800) 465-4329

Note: When using the 1(800) # for reservations be sure to emphasize that you are part of the U.S.S. Frank E. Evans Association to insure you get the group rate.

Cut-off for early registration:	1 August 1998
Ph. # for Ken Adams	1 (940) 325-6184
E-mail for Ken Adams	kenjudy@wf.net
Ph # for J.C. Campbell	1 (817) 326-4644

What does this mean? To get the negotiated price for your hotel room of \$89.00 per night you must make your reservations **identifying yourself as part of the U.S.S. Frank E. Evans Reunion no later than 1 August 1998**. Reservations after that date will not be guaranteed nor will the price be the same. You may have the same rate three days prior to and 3 days following the reunion if you **identify yourself as part of the U.S.S. Frank E. Evans Reunion** and you advise the hotel of your additional days when making your initial reservations. Additionally, this year we are charging a registration fee as you suggested and voted on at our Charleston reunion three years ago. The early registration fee is \$15.00 for members and \$5.00 for spouse or other guests and is payable whether you attend one session or all sessions of the reunion. **Pay the early registration fee by 1 August 1998**. The late registration fee is double or \$30.00 for members and \$10.00 for spouse or guest and applicable to all who have not paid prior to 1 August. This has been necessitated because of the high volume of people who wait until the last minute to send in their registration. Late registrations greatly increase our administrative workload as well as reproduction costs, and in layman's terms just make our job that much harder so please register early.

Food costs at these functions are, comparatively, even more expensive and tougher to negotiate. To accommodate your need to keep your expenses down this year we have not included any breakfast meals as reunion functions. The Holiday Inn has adequate restaurant facilities with prices cheaper than we could negotiate for the group and there are other facilities within walking distance as well. We have selected for our menus the least expensive variety possible and those prices include the **mandatory 9.5% tax and 18% gratuity. That's 27.5%**

that is already included in the prices indicated below.

Please mail your registration fee to myself or J.C. Campbell at the following addresses and make your check payable to the U.S.S. Frank E. Evans Association. Include with your check the registration page inclosed herein. To help you in making your selections I have included the menu entree selections below. If you have not yet paid your \$20.00 annual dues include that with your registration.

The addresses for mailing your registration/dues are:

Ken Adams

J.C. Campbell

Entree Menus are:

Thursday Evening: Roasted Boneless Half Chicken \$25.50

Marinated in Olive Oil, Lemon Juice, & Fresh Herbs

Or

Roast loin of Pork \$26.75

Served with a Caramelized Vidalia Onion
and Dried Cherry Relish.

Friday Evening: Chicken Chesapeake \$27.75

Breast of Chicken stuffed with Ham, Crabmeat, Swiss Cheese
And Garlic Butter. Served with Sauce Mornay

Or

Roasted Angus Flank Steak \$29.25

Stuffed with Wild Mushrooms, Spinach, & Roasted Yellow Peppers

Saturday Evening: Buffet Dinner with two Entrees \$33.00

Entrees are: Flank Steak Stuffed with
Red, yellow & Green Peppers
And
Broiled Salmon with Braised
Leeks & Dill

Note: All meals will include Appetizer, two Vegetables, Salad and Dessert, Rolls & Butter, Coffee, Tea, and Iced Tea.

The hotel does have a shuttle and is located just 6 miles south of Washington National Airport. Remember when you make your plane reservations you want to arrive at Washington National Airport (now called Ronald Reagan International) not Washington Dulles Airport which is quite a ways further away from Alexandria.

Thanks in advance for your cooperation and early registration, I'm looking forward to seeing all of you there and enjoying another great reunion together.



Ken Adams

Vice President

U.S.S. Frank E. Evans Association