



E. R. ZUMWALT, JR.
ADMIRAL, U.S. NAVY (RET.)

January 8, 1999

James R. Reckner, Ph.D.
The Vietnam Center
Texas Tech University
P. O. Box 41045
Lubbock, TX 79409-1045

Dear Jim:

With regard to the Vietnam Center Building Planning Meeting of December 10, I didn't see any comment about the value of having back-up files in case of fire or other destruction. Most businesses now take the precaution of having a separate set in a separate location.

I would imagine it would be fairly costly, but it would be an important precaution if you determine it is feasible.

All best wishes.

Sincerely,

A handwritten signature in black ink that reads "E. R. Zumwalt, Jr." in a cursive style.

E. R. Zumwalt, Jr.
Admiral, USN (Ret.)

1000 Wilson Boulevard, Suite 3105
Arlington, VA 22209-3901

Tel: (703) 527-5380
Fax: (703) 528-5795

cc: VADM Emmett Tidd, USN (Ret.)

*We wouldn't have to duplicate
those that also need a secretary*
A handwritten signature or initials enclosed in a circle, located at the end of the handwritten note.