



DEPARTMENT OF THE NAVY
NAVAL WAR COLLEGE
NEWPORT, RHODE ISLAND 02841-5010

AUG 22 1990

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Admiral Elmo R. Zumwalt, U.S. Navy (Ret.)
1500 Wilson Boulevard
Arlington, Virginia 22209

Dear Admiral Zumwalt,

I want to express my sincere appreciation for your acceptance of our invitation to participate in the Naval War College's 1990 Professional Ethics Conference. In preparation for the Conference, various administrative items are discussed below.

a. Biography: Please send us a biographical sketch by 15 September 1990 for inclusion in the Conference Syllabus.

b. Lodging Requirements: Reservations will be made at either government quarters here or a motel in town. If you are planning to stay overnight in the Newport area, please let us know so that appropriate accommodations can be arranged.

c. Travel Arrangements:

1. For military guests, please provide time and date of arrival and departure. Government accounting data will be forwarded early November.

2. For civilian guests, please provide date, time of travel desired, mode of transportation, and travel departure and return point. If arriving by air, we will make your plane reservations. If driving to Newport, we just need to know your time of arrival and departure. Invitational travel orders, with funding and airline tickets (as needed) will be forwarded to you. The Naval War College point of contact for the Conference is Lieutenant Commander Katie Reid. If you have questions, please call her at commercial or autovon .

Enclosed for information is the latest Conference Schedule of Events. A complete Conference Syllabus will be forwarded late October. We look forward to your stay here - your participation should be a highlight for our Conference.

Sincerely,

A handwritten signature in cursive script that reads "E. G. Wylme".

E. G. WYLME
Captain, U.S. Navy
Dean of Academics