

PAGE	DRAFTER OR RELEASER TIME	PRECEDENCE ACT	LMF	CLASS	CIC	FOR MESSAGE CENTER	OPERATIONAL COMMUNICATIONS CENTER ONLY		
03	232004Z	RR RR		UUUU		1425	DATE - TIME	MONTH	YR
BOOK	MESSAGE HANDLING INSTRUCTIONS						200047Z	AUG	70
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FROM: CNO (Z-10)
 TO: NAVOP

UNCLAS //N03700//

SERVICES TO CREWS OF TRANSIENT AIRCRAFT

1. PERSONAL SERVICES AND SUPPORT PROVIDED BY NAVAL AIR STATIONS TO CREWS OF TRANSIENT AIRCRAFT DIRECTLY AFFECT FLIGHT SAFETY, MORALE, AND EFFICIENCY IN THE NAVY.
2. TO ENSURE THAT A HIGH STANDARD OF PERFORMANCE IS MAINTAINED IN THIS AREA, ACTIVITIES PROCESSING TRANSIENT MILITARY AIRCRAFT WILL PROVIDE, AS A MINIMUM, THE FOLLOWING ASSISTANCE:
 - A. AN OFFICER OR CPO WILL MEET EVERY TRANSIENT AIRCRAFT OR FLIGHT OF AIRCRAFT UPON ARRIVAL, AND ENSURE PROMPT AIRCRAFT SERVICING.
 - B. TRANSPORTATION WILL BE PROVIDED BETWEEN OPERATING LINES AND OPERATIONS AREAS AND TO QUARTERS AND MESSING FACILITIES FOR ALL CREW MEMBERS.
 - C. IN THE EVENT QUARTERS AND/OR MESSING FACILITIES ARE NOT ADEQUATE OR AVAILABLE, TRANSPORTATION SHALL BE FURNISHED BOTH TO AND FROM THE NEAREST PLACE OFF STATION WHERE SUITABLE FACILITIES MAY BE PROCURED. QUARTERS DECLARED INADEQUATE FOR PERMANENT PERSONNEL SHALL ALSO BE

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THIS MESSAGE NEEDS HANDLING

DRAFTER TYPED NAME, TITLE, OFFICE SYMBOL AND PHONE		SPECIAL INSTRUCTIONS	
JOHN R. SCHAUB CDR OP-515E1 X74155		CHOP: OP-05 _____ OP-09 _____ OP-05B _____ OP-09B _____ OP-51 _____ OP-90 _____ OP-51B _____ OP-503 _____ OP-515 _____ OP-514 _____ OP-50 _____	
RELEASER	TYPED NAME, TITLE, OFFICE SYMBOL AND PHONE	SECURITY CLASSIFICATION	
	SIGNATURE	200047Z AUG 70 UNCLASSIFIED OP. 60	
ADM E. R. ZUMWALT, JR., OO, 56007			

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BOOK

MESSAGE HANDLING INSTRUCTIONS

CONSIDERED INADEQUATE FOR TRANSIENT FLIGHT CREWS, BUT MAY BE UTILIZED ON A VOLUNTARY BASIS. OPERATIONS SNACK BARS OR VENDING MACHINES ARE NOT CONSIDERED ADEQUATE FOR THE EVENING MEAL.

4. COMMANDING OFFICERS ARE ENCOURAGED TO PROVIDE ADDITIONAL BENEFITS FOR TRANSIENT PERSONNEL, SUCH AS SEPARATE AREAS IN OPEN OR CLOSED MESSSES WHERE FLIGHT CLOTHING MAY BE WORN, ETC.

5. CONSISTENT WITH OPERATIONAL AND TRAINING REQUIREMENTS, COMMANDERS AUTHORIZING FLIGHTS AWAY FROM HOME BASES WILL EXERCISE EVERY EFFORT TO MINIMIZE THE NEED FOR TRANSIENT SERVICES AT ENROUTE AND TERMINAL FACILITIES DURING THE HOURS OF 2400 TO 0800 LOCAL TIME. ADVANCE NOTIFICATION OF FLIGHTS ARRIVING OR DEPARTING BETWEEN THESE TIMES WILL, WHEN FEASIBLE, BE GIVEN.

6. IT IS RECOGNIZED THAT CURRENT AUSTERE PERSONNEL AND FINANCIAL RESOURCES WILL CREATE DIFFICULTIES IN IMPLEMENTING THIS POLICY. HOWEVER IT IS STRONGLY HELD THAT A COOPERATIVE ATTITUDE AND SENSE OF TEAMWORK ON THE PART OF BOTH BASE AND TRANSIENT PERSONNEL WILL CONTRIBUTE GREATLY IN ALLEVIATING RESULTING PROBLEMS.

7. PERIODIC SURVEYS OF AVIATION FACILITIES WILL BE CONDUCTED IN ORDER TO ASSESS THE QUALITY OF SERVICES PROVIDED AND A CONTINUING PROGRAM

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MESSAGE HANDLING INSTRUCTIONS

INITIATED TO RECOMMEND FURTHER IMPROVEMENTS WHICH CAN BE RA

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