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ZEO ZOC

MESSAGE HANDLING INSTRUCTIONS

FROM: CNO
 TO: NAVOP (Z-98)

GARRETT

UNCLAS //NO1720//

ADVANCE INFORMATION ABOUT NEW DUTY STATIONS

- A. OPNAVINST 11101.13 SERIES
 - B. NAVOP Z-07 NAVOP SPONSOR PROGRAM
1. NAVYMEN MOVING TO NEW ASSIGNMENTS NEED ADVANCE INFORMATION ABOUT HOUSING AND FACILITIES AVAILABLE AT THEIR NEW DUTY STATIONS, PARTICULARLY WHEN THEY ARE ACCOMPANIED BY THEIR FAMILIES. MOST SHORE ACTIVITIES FORWARD VALUABLE PACKETS OF MAPS, INFORMATION ABOUT PERMANENT AND TEMPORARY HOUSING, AREA SCHOOLS, OTHER FACILITIES AND SERVICES ON BASE AND IN THE AREA; ^{THESE ARE} OFTEN SUPPLEMENTED BY A COMMAND WELCOME LETTER. THOSE ACTIVITIES NOT CURRENTLY DOING SO ARE ENCOURAGED TO CONSIDER SUCH A PROGRAM.
2. A FORTHCOMING REVISION OF REF (A) WILL PROVIDE EXPANDED PROCEDURES THAT WILL ASSIST PERSONNEL IN THEIR DECISION CONCERNING HOUSING AT THE NEW DUTY STATION. THESE PROCEDURES PROVIDE FOR HOUSING APPLICATIONS TO BE FORWARDED TO THE NEW DUTY STATION, UPON RECEIPT OF ORDERS, BY PERSONNEL DESIRING HOUSING. THE NEW DUTY STATION

DISTR:

THIS MESSAGE MEETS NAVY
 CRITERIA FOR ELECTRICAL
 TRANSMISSION AS A GENERAL
 MESSAGE

DRAFTER: BUPERS

DIST: STANDARD NAVOP DISTR

NAME, TITLE, OFFICE SYMBOL AND PHONE
J. F. ECKLER, LT, P1A, 44315
NAME, TITLE, OFFICE SYMBOL AND PHONE
R. W. COUSINS, COMUSMCVNO, 53193, 7/26/71
<i>RW Cousins</i>

SPECIAL INSTRUCTIONS	1151 P1 OC P AD	9312 9413
SECURITY CLASSIFICATION	UNCLASSIFIED	111220Z AUG 71

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BOOK MESSAGE HANDLING INSTRUCTIONS

WILL RESPOND WITH HOUSING INFORMATION, INCLUDING CURRENT DATA ON WAITING LISTS, THAT WILL ASSIST THE INCOMING FAMILY IN REACHING A DECISION CONCERNING HOUSING.

3. THE SPONSOR PROGRAM (REF B) SHOULD IMPROVE THE FLOW OF INFORMATION, INCLUDING HOUSING INFO TO THE TRANSFERRING FAMILY. BOTH COMMANDS PROVIDING SPONSORSHIP INFORMATION IAW REF (B) WILL MAKE THE FAMILY SERVICE CENTER, WHERE AVAILABLE, OR THE SHORE ACTIVITY PROVIDING PERSONNEL SUPPORT SERVICES AT THE NEW DUTY STATION OR HOMEPORT, ADDRESSEE ON MESSAGES AND CORRESPONDENCE CONCERNING SPONSORSHIP.

4. THE FULL BENEFITS OF THE ADVANCE INFORMATION, THE FAMILY SERVICES CENTERS, THE HOUSING OFFICES AND THE HOUSING REFERRAL OFFICES CAN PROVIDE REAL HELP TO THE NAVY FAMILY DURING MOVES. IN ORDER TO REALIZE THESE BENEFITS, BOTH THE RECEIVING AND DETACHING COMMANDS MUST ASSIST THE TRANSFERRING MAN AND HIS SPONSOR AT THE NEW DUTY STATION IN EVERY PRACTICABLE WAY. THE VALUE OF THIS ASSISTANCE IS CONTINGENT UPON THE TIMELY EXCHANGE OF ADEQUATE INFORMATION. TO THIS END THE USE OF MESSAGES AND/OR THE TELEPHONE IS ENCOURAGED. E. R. ZUMWALT, JR.,

ADMIRAL, U.S. NAVY, CHIEF OF NAVAL OPERATIONS.

REPLY TO THIS MESSAGE FROM THE OFFICE OF THE CHIEF OF NAVAL OPERATIONS (Type name, title, office symbol and phone)	SECURITY CLASSIFICATION 112228Z AUG 71
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02 of 02	DEPARTER OR NEW MESSAGE TIME	PRECEDENCE		CLASS	CIC	MESSAGE CENTER	DATE TIME	MONTH	YEAR
	223122Z	ACT	INFO						

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