



INSPECTOR GENERAL ADVISORY NEWSLETTER

ISSUE NO. 4

APRIL 1971

I GENERAL

1. This is the first in a series of newsletters. It is recommended that a file be maintained by each IG Advisor.
2. Recommendations from the field are encouraged. All correspondence should be addressed to the Inspector General, ATTN: MACIG-DSA.
3. All MACV personnel are reminded that the MACV IG's Office is available for complaints, visits, or by telephone 923-4369 (923-2954 after duty hours), or by mail at APO 96270.

RVNAF INSPECTOR GENERAL ADVISORY MATTERS

4. RVNAF Inspector General's Office. A proposal to reorganize the RVNAF IG's Office was submitted to the Minister of Defense on 29 October 1970. The structure at Central level is as shown at inclosure 1. Problems were encountered, and as of 30 April 1971, the JGS IG, LTG, formally approved the reorganization. The JGS IG, LTG, gave formal approval in May 71, and the publication of a formal instruction for a reorganized IG system throughout RVNAF. Shortly after the IG Directorate will issue an instruction which will indicate the competence and procedures for operation of all RVNAF IG agencies.

5. Ration Supplement

- a. With the IG Program, the Combined Inspection Teams assigned to the Regions directed to the Depot and in their area.

- b. U.S. Advisors program; the responsibility for foodstuffs will be assigned to the U.S. Advisors.

Inspections

issue of coupons to RVNAF troops the Ration Supplement began on pay day, 20 April 1971. All four Special Inspection Teams conducted inspection within their Regions during April. Particular interest was directed to receipt, handling and storage of foodstuffs in the QM and overall supervision of the Area Logistics Commands with responsibility.

those areas have displayed an increased interest in the program, some still indicate they are not certain what their responsibilities are towards the receipt, storage and handling of the foodstuffs. MACV staff is presently preparing instructions on the policies in the Ration Supplement Program, and this will be issued in the near future.

- c. Inspection Plan No. 0593/TTH/PL/NCCT/KH, 9 Feb 71, Inspection Plan for the RVNAF Subsistence Program, requires all RVNAF Inspector General teams to make a separate Ration Supplement Program Annex to their normal inspection report. This report is then sent to the concerned agencies and to the JGS/IG Directorate. IG Advisors should be familiar with this directive in order to properly advise their counterparts and to monitor the program.

6. Territorial Forces Inspections.

- a. Reporting corrective actions. JGS RVNAF IG Directorate Memorandum No. 15 dated 30 June 1970 establishes the requirement for Sector Commanders to report to the IG Directorate those actions taken to correct the deficiencies noted during the IG inspection of Territorial Forces.
- b. Individual Complaints. During the first quarter, Calendar Year 1971, 1,040 individual complaints were received from Regional Force units inspected. See Figure 2 for a detailed breakout of complaints by type.
- c. Formation of Ninth Inspection Department has formed a new inspection team is to conduct special inspections on an unscheduled basis. The team chief is LTC Nguyen N.

7. Combined Investigations. The Newsletter is being prepared, will be coordinated, and disseminated through US and VN channels to the IG Advisors who can be expected to work on combined investigations.

III MACV INSPECTOR GENERAL ACTIVITIES

8. Investigative Summaries. All commands and organizations subordinate to Headquarters MACV have been instructed to permanently retain one copy of all investigations and inquiries, and to prepare a summary for each investigation or inquiry, which will be forwarded to the Office of the Inspector General, Headquarters, MACV. The MACV Inspector General reminded the addressees of the necessity for MACV to possess timely and accurate information pertaining to all investigations/inquiries conducted by IG's in-country.

9. Inspections of US Advisory Teams

- a. Exchange of Information. Recent inspections revealed the emergence of a desirable trend throughout the Military Region. Inspected units have been passing on to other units the listing of deficiencies found by the MACV Inspector General Inspection Teams during the annual special inspections. This information can be most useful in preparing for inspections both by the inspected unit and by the Inspector General Advisors. Another useful source of inspection information is the reports of inspections by the MACV Inspector General Mess Audit Inspection team.

- b. Reduction of DOD and Local National Civilian Paid Overtime. Inspections conducted during March 1971 show that considerable effort has been made to comply with the intent of the directives. There is still need for improvement to meet the criteria of a maximum 10 hours overtime per pay period per employee.
- c. Recurring Deficiencies. Recent inspections have revealed the following recurring deficiencies:
 - (1) Rations Not Available (RNA) Allowance. Inspections during March 1971 disclosed that many enlisted personnel are receiving RNA of \$2.57 per day even though their place of duty was located within 30 minutes, each way, by government transportation from a government mess (MACV Dir 37-33).
 - (2) Attachment Orders. Advisory Teams are still not requiring attachment orders from the parent unit of attached personnel. Accounting procedures for personnel and distribution of unit fund proceeds are affected and in many cases individuals do not receive the desired benefits due to him (MACV Dir 10-16).
- d. Elimination of Unproductive Personnel Activities and Associated Materiel. Greater emphasis had been placed by the MACV Inspector General on identifying and eliminating unproductive personnel activities and associated materiel. Samples of identification made during March 1971 are:
 - (1) Manpower Utilization. 53 individuals were identified as excess to current JTB authorization.
 - (2) Excess Supplies and Equipment. \$100,831.00 of supplies and equipment which were in excess of the unit's needs were recommended to be turned in through supply channels for further disposition.
- e. Province Level Subsistence Operation. There is a continuing need for command emphasis in the operation of the Subsistence Support of Advisory Elements program. The procedures to be employed are contained in MACV Dir 30-3, 17 April 1970.
- f. Discernable Undesirable Trends. Review of 1st Quarter CY 71 Reports of Inspections indicated that several areas require additional attention. These areas are summarized below:
 - (1) Failure to have attachment orders (MACV Dir 10-16).
 - (2) Areas are in need of a general clean-up. Acceptable sanitation practices are not being followed. This applies particularly to latrines.

- (c) Identification and reporting for disposition of excess personnel (COMUSMACV MSG 160255Z April 1971, Subject: Curtailment of Foreign Service Tours).

Identification and turn-in of excess US owned property.

Unit fund records not being maintained in accordance with USARV Regulation 23-21.

10. Complaints/Requests for Assistance.

- a. Major Areas of Interest. During the 1st Quarter, Calendar Year 1971, the major areas of interest were:

Assignment and proper utilization of enlisted personnel.

Irregularities in pay and maintenance of pay periods.

Support Arrangements and maintenance of quarters facilities.

- b. Level of Irregularity. The above listed category designators represent three of 24 major category areas. Collectively, these categories represented 36 percent of the total complaints/requests for assistance processed by the Complaints Division. Of assignment complaints, two-thirds were determined to be unfounded. Approximately two-thirds of the Quarters and Pay complaints were found to be justified. Additional comments are furnished below:

Assignment. Again this quarter, as during the past two quarters, the greatest number of requests concerned second tour enlisted personnel who volunteered for a specific job assignment or location in RVN. Upon their arrival in-country, the job no longer existed because of reorganization or extension of the incumbent with the result that the individual did not get the specific job or location he desired. The policy of assigning enlisted personnel as much as two grades over or under that authorized by TDA is expected to continue. This, along with a current need to assign personnel in a secondary MOS, and in some cases tertiary MOS, requires that adequate explanation be given the affected individuals. Greater emphasis on this subject by both Commanders and Personnel Management Officers will assist the Inspector General in eliminating a condition detrimental to the morale and efficiency of the command.

Pay Irregularities. Pay and allowances continue to produce a significant number of actions. Most pay complaints are the result of incomplete information furnished to the individual by finance or vice-versa. The fact that the majority of the complaints are justified does not mean that the finance personnel are at fault. The high rate of personnel movement both

within, as well as entering and leaving Vietnam, are principal contributing factors. Finance problems are further compounded by pay adjustments, clearance of advance travel pay, as well as allotment changes. The 7th Finance Section is making a concerted effort to explain to each individual the nature of his pay actions. A concerted effort on the part of Finance Disbursing Sections in Military Regions along with the education of personnel being serviced will aid in improving morale and efficiency.

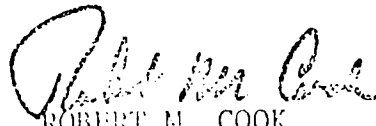
(3) Quarters Facilities. Requests for Assistance regarding Quarters facilities was principally concerned with adequacy, maintenance and utilities. The fact that the majority of these complaints were justified again reflects a need for continued emphasis by command and staff personnel. With continued drawdown of personnel, reduced operational requirements and release of billeting facilities in selected areas, the volume of complaints is expected to increase.

c. Command Emphasis. Continued command emphasis in the foregoing areas of personnel administration, support activities and pay is required to preclude injustices to individuals.

11. Relationship of IG to the Commander.

- a. IG's are personal staff officers to their commander or, as stated in AR 20-1, "the confidential agents of the commander on whose staff they serve..." Their mission is to inquire into and report upon matters which pertain to the accomplishment of mission and the state of discipline, efficiency and economy of the command, installation, or activity in which they serve. They will perform such other duties as required by law and regulations or as directed by their commander.
- b. Each commander and IG should examine their existing command relationship to ensure that they are in accordance with these instructions.

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Colonel, USA
Inspector General

DISTRIBUTION:

2-AF Adv Gp	1-MACCO	1-MACJ1	5-MACIG
2-NAV Adv Gp	1-MACMD	1-MACJ2	5-MACIG-INSP
1-ca Division SA	1-MACPC	1-MACJ3	5-MACIG-INV
1-ca ALC SA	1-MACAG	1-MACJ4	2-MACIG-COEP
2-ca Corps/IR IG	1-MACMA	1-MACJ5	5-MACIG-TFIAB
1- DEPCOMUSMACV for CORDS	1-MACCORDS	1-MACJ6	50-MACT
1-QM SA	5- IG, USARV		

FIRST QUARTER CALENDAR YEAR 1971 INDIVIDUAL COMPLAINTS FROM REGIONAL FORCE UNITS

SECTOR	DATE	EQUIPMENT/ CLOTHING SHORTAGES	BASE PAY	BONUS FOR ENLISTMENT	FAMILY ALLOWANCE	OTHER PAY COMPLAINTS	COMMISSARY AND MESS	PROMOTIONS	UNFAIR PUNISH- MENT	PERSONNEL ACTIONS	TOT.
CHAU DOC	05-14 JAN	43	135	0	0	2	131	14	1	0	320
DARLAC	05-14 JAN	49	5	0	2	0	0	0	0	0	50
PHUOC LONG	05-14 JAN										
PHU HON	12-21 JAN										
SA DEC	12-21 JAN	5	13	0	0	0	0	2	0	0	2
BINH TUY	18-24 JAN	0	0	0	0	1	0	0	0	0	
QUANG NAM	18-24 JAN	0	0	0	3	77	16	8	0	1	10
HAI NGHIA	02-11 FEB	0	1	0	2	2	0	1	0	1	
KHEN HOA	02-11 FEB	1	2	1	3	0	0	0	0	0	
PHU THU	02-11 FEB										
DAI BINH	09-18 FEB	4	11	3	3	2	1	1	0	2	2
VINH BINH	09-18 FEB	0	7	0	0	4	0	4	0	0	1
PHONG DINH	16-25 FEB										
QUANG TRI	16-25 FEB										
MAC HON	23FEB-03MAR	2	6	3	1	0	0	0	0	2	1
YEN BINH	23FEB-03MAR	17	6	2	2	105	0	0	0	0	15
QUANG NG	23FEB-03MAR	3	2	0	0	1	0	1	0	0	1
QUANG NG	02-11 MAR										
QUANG NG	02-11 MAR	11	12	0	0	0	0	0	0	0	10

PERCENTAGE OF TOTAL COMPLAINTS INVOLVING CLOTHING/EQUIPMENT SHORTAGES: 12.79

PERCENTAGE OF TOTAL COMPLAINTS INVOLVING ALL OTHER AREAS: 17.63

ORGANIZATION CHART OF THE 16 DIRECTORATE / RVNAF

