

THE PARTICIPANT TRAINING PROGRAM
Michigan State University
VIETNAM PROJECT

THE PROGRAM

In May 1955 the Government of Vietnam was first approached concerning the possibility of sending Participants to the United States for further academic and practical training under the Vietnam Project. The plan to give an insight into the philosophy, method of operation and goals of administrative procedures in the United States to a selected group of Vietnamese government administrators was part of the overall program. This participant program was to give training in the following fields:

1. Police Administration
 - a. Scientific Investigation
 - b. Police procedures
2. Economics
 - a. Banking
 - b. Accounting
 - c. Budgeting
3. Public Administration
 - a. Organization and Methods
 - b. Personnel
 - c. Office Management
 - c. Public Relations

The basic purpose of this program was aimed to equip each participant through his training to perform better and more effectively. The benefits to be derived included the following:

1. Research ~~activities~~ *AND ANALYSIS ORIENTATION*
2. Better administrative practices.
3. In-Service training.
4. Academic instruction in Public Administration at N.I.A.

The original plan called for two terms of academic training on the campus at Michigan State University followed by one term of internship in government and/or private organizations dependent on which is most suitable. During the first term concentration is on introductory administration and economic development with particular reference to Vietnam and other countries of South East Asia, or a similarly suitable course in Police Administration for these participants, and a special English course for all participants. In the second term the program is aimed at specialization within the framework of courses offered at

Michigan State University. In 1957 a course in Budgeting was taught by Mr. Frank Landers who had been to Vietnam as a consultant on budget matters. Upon the successful completion of the course work and internship, a certificate is awarded to the participants.

PARTICIPANTS 1955-56

After some several months of consultation followed by nomination of candidates by the government, the first participants came to Michigan State University in November, 1955. This group was divided into the following major fields:

Public Administration

Truong Ngoc Giao

Hoang Thi Huan

Mrs. Than Thi Thanh

Miss Truong Hoang Lem

Buu Nghi

Economics

Nguyen Dien

Nguyen Thinh Do

Nguyen Guoc Lan

Duong Nguyen

Police Administration

Than Phuoc Thanh

The first four Vietnamese participants arrived at Michigan State University on November 4, 1955. Their arrival about 5 weeks before the beginning of Winter Term was somewhat later than originally planned. On November 25, 1955 another six Vietnamese participants arrived to complete the first group.

Of the first ten participants, two held Law degrees, and the remainder had at least a baccalaureate. The average age was 28; the participants ranged in age from 22 through 35 years. In most cases their experience in government service has been several years or more depending upon their age.

During the first two weeks on campus they were given orientation lectures in cultural, political and economic aspects of the United States as well as more specific details on the American University system and the practical aspects of every day living.

A field trip to Washington and New York was arranged. Herein an opportunity to see the national government in operation and to meet with governmental personnel.

At the beginning of the Winter Term course work was laid out for each participant according to his or her particular interest and position. A special course in the Introduction to Public Administration, was given with emphasis on the problems of Vietnamese Public Administration by Dr. Norton Long. Please see Appendix I of this report for complete list of course work.

The courses selected in consultation with faculty advisors were related to United States aspects of economics and public administration, international relations, and police administration. This background not only provided a frame of reference ~~in order~~ for understanding the various facts of our country but also provided the material for direction and depth in their field training situations.

During the Spring Term Lt. Tran Phuoc Thanh, the police administration participant, did field work at the Kalamazoo and Detroit Police Departments and at the Michigan State Police Headquarters in East Lansing and the F.B.I. The remainder of the participants continued their academic work at Michigan State University.

With the knowledge gained through periodic interviews and meetings with the participants planning for the internship or field training phase of their program began in the Winter Term and continued during the Spring Term. One of the participants was chosen to attend the Institute on Economic Development at Vanderbilt University (Mr. Do) along with two faculty members (Messrs Nghiem Dang and Vuong Van Bac) from the National Institute of Administration due to arrive on a study and observation trip in June. Please find attached a list of participants and the agencies where they did their field training as Appendix II. Two participants completed their program in the United States by remaining on campus, Truong Ngoc Giau doing supervised reading in Public Administration and Than T. Thanh taking courses in Economics and Sociology. An individual field training program was mapped out for each participant considering past positions, academic training, types of training requested by the government and future potentiality.

PARTICIPANTS (SHORT TERM)

In the case of two participants, Vuong Van Bac and Nghiem Dang, who arrived in June a series of conferences and meetings at Michigan State University were planned prior to their attendance at Vanderbilt Institute on Economics. These included appointments with various Deans, Heads of Departments and Administrative staff of the University. In addition to these interviews they actually observed registration, classes and other aspect of student life on campus.

In general off campus activities were divided with Mr. Dang, Deputy Director of the National Institute of Administration, observing general organization and economic problems and Mr. Bac, Acting Chief of the Training and Teaching Division, studying teaching methods and activities of public service.

In Washington Mr. Bac's primary interest was in the activities of the American Presidency and some bureaus directly related to it such as the National Security Council, Office of Defense Mobilization, etc, while Mr. Dang concerned himself with the financial agencies directly dependent on the Presidency (Council of Economic Advisors and Bureau of the Budget). In addition to these studies the various operations of the United States Civil Service Commission and In-Service Training

Division, Bureau of Census were studied and research completed in the Library of Congress. They attended the annual meeting of the Civil Service Assembly which is composed of administrative personnel of the American and Canadian Civil Services.

Upon their return to Lansing, field training was arranged at the administrative offices of the Michigan State Government. Here they had an opportunity to visit and observe the operation of various agencies: Governor's office, Education Division, Budget Division, Tax Division, Administrative Division and Civil Service Commission.

A very thorough report has been submitted by Messrs. Dang and Bac relative to their stay in the United States.

PARTICIPANTS 1956-57

On September 10, 1956, the second group consisting of 20 Vietnamese Participants arrived in East Lansing for 9 months of academic course work and field training. On October 1 the last participant for 1956 arrived. Shortly thereafter two participants had to leave, one was ill and the other for serious illness at home. The 19 participants that remained continued until the end of their training program the following Spring and Summer.

This second group of participants ranged in age from 23 to 43 with the majority being in their early 30's. Several had received part of their previous education abroad, two held Law degrees and three others had attended Law School. All had at least a secondary education. Their experience ranged from a year or two to as much as twenty years. Their major fields of endeavor were as indicated below:

Economics

Nguyen Thanh Bach

Vuong Hoa Duc

Le Duc Gi

Hoang Huu Hau

Vo Huu Khanh

Miss Tran Thi Tich Quy

Mrs. Pham Thi Khanh Trang

Nguyen Si Tu

Public Administration

Nguyen Huu Bang

Nguyen Van Dai

Cao Huu Dong

Duong Vinh Mau

Le Phu Nhan

Miss Tang Thi Ti

Le Van Vien

Police Administration

Phan Huy Dan

Cao Xuan Linh

Tran Ngoc Nhuy

Nguyen Van Thong

Ha Ton Dong - returned to Vietnam due to death in family - Oct. 1956

Lam Kim Tu - returned to Vietnam due to illness - Oct. 1956

An orientation Program was scheduled for the first weeks of their stay to supplement the orientation they had received in Saigon prior to their departure for the United States.

In the Fall Term the majority of the participants were enrolled in courses in Public Administration and Economic Development (police participants substituted Police Administration for Economic Development). In addition, all were given a special English course designed for rapid improvement. Each participant was housed in one of the college dormitories, and some were paired with American roommates.

The courses in Public Administration and Economic Development were designed to emphasize the national and area problems of Vietnam and Southeast Asia. In addition several participants whose major interest was in banking and exchange operations took a course in Money and Banking.

During the Christmas-New Year vacation all but one of the participants (he spent the period observing in the Boston Laboratory of the Food and Drug Administration) made a field trip to T.V.A., Washington, New York, Boston and Buffalo.

Meetings were held with T.V.A. personnel and in Washington I.C.A. was visited as well as Congress, Library of Congress and many other points of interest. In New York arrangements were made to meet key city administrators and the Public Administration professors from New York University.

Winter Term had each participant specializing according to his or her present and future position. Where the individual participant indicated an ability to carry additional courses, this was allowed. Course load varied from three to five courses. Of particular interest was a special course in budgeting taught by the Chief, Bureau of the Budget, State of Michigan, who had been in Vietnam as a consultant on these problems. Please see attached list, Appendix III of this report for Participants course work.

Following this academic period internships in various city, state, and federal bureaus were arranged for the participants. Experience would indicate that federal internships usually should precede more detailed examinations of the processes at the state and city level. The success of this period in the field like academic success depended on experience, background, and English abilities. The cooperation of the various federal agencies in gearing the program of each participant to the time available to give them a broad picture of each particular agency, its place in the governmental structure and in several cases special briefings e.g., Office of Education and Housing and Home Finance Agency. One participant joined a class sponsored by the United States Civil Service Commission. The broad picture as presented by the federal agencies was supplemented by experience on the state and city levels according to particular interests. In some cases the participants also interned in private associations such as co-operatives, and office management associations. Three participants (Mr. Nguyen Van Thong, Mr. Nguyen Thanh Bach and Mrs. Pham Thi Khanh Trang) remained on campus for the Spring Term and undertook only limited field work at the State Capitol while attending classes. A complete listing of field training is attached as Appendix IV.

recruited in a
useful program.

PARTICIPANTS

On April 1, 1957 Mr. Pham Gia Thinh, Controller of American Economic Aid, arrived in the United States to observe United States governmental accounting and auditing procedures. With only the limited time of 3 months in which to cover both United States and Michigan procedures in budgeting, accounting and auditing. Mr. Thinh went directly to Washington where he spent six weeks in training under Mr. Potter, I.C.A. Budget Advisor in Public Administration, at the General Accounting Office, Bureau of Budget and Treasury Department. Following his training at the federal level Mr. Thinh came to Lansing where he studied American procedure at the state level in Michigan Government under the supervision of Mr. Philetus M. Peck, Deputy Controller. In his studies he observed operations in the Budget Division, Accounting Division, Purchasing Division and Auditor General Department. Prior to his departure he completed reports on his training which indicated his keen perception of our methods and included suggestions as to what ideas might be applied to improve administration in Vietnam.

SUMMARY

One of the most important types of technical assistance that we can furnish any country is the opportunity to understand the philosophy as well as the operation of American administration.

From the reports written by various participants (Dang, Bac, Thinh, Nhan and Dong) and interviews with all the participants the maximum benefit has been reached with those whose purpose was well thought out in advance. These participants with an extensive background in ex-

perience and/or academic training reached a rapport with administrators and professors during their training both on and off campus that was substantially greater than that of participants lacking this background or handicapped by limited abilities in English. The successful placement of the returned participants has depended on many factors other than the level of their performance while on the Participant Program. The program itself has now been revised to include more active participation in the selection process by the Vietnamese governmental agencies, and an even greater individual planning of programs.

APPENDIX I

COURSE WORK
1956

NGUYEN DIEN

Monetary Theory
Commercial Bank Operations
Financial Institutions and Central
Banking in the United States
Foreign Trade Practices
National Government
Interdisciplinary Seminar on the Impact
International Technical Assistance
Programs

NGUYEN THANH DO

International Trade and Finance
Monetary Theory
Money, Credit, and Banking
Foreign Trade Practices
Fiscal Policy
National Government

TRUONG NGOC GIAU

The Constitution and Civil Rights
Administrative Legislation
National Government
Comparative Administration
Principles of American Government
Administrative Organization

HOANG THE HUAN

Survey of Journalism
English Sentences and Parts of Speech
International Relations
Introduction to Political Science

NGUYEN QUOC LAN

Budgeting and Planning
Taxation
National Government
Modern International Commercial Policy
Foreign Trade Practices
State and Local Finance
Fiscal Policy

TRUONG HOANG LEM

Office Management
Psychology of Business and Personnel
Psychology of Human Relations in Industry
Public Personnel Administration
National Government

BUU NGHI

Journalism and Public Opinion
National Government
Fundamentals of Radio and Television
Broadcasting
International Relations
International Law
The United States in World Affairs
Interdisciplinary Seminar on the Impact
of International Technical Assistance Programs

DUONG NGUYEN

Marketing of Poultry Products
Agricultural Prices
Agriculture in the Economy
Rural Business Management
Introduction to Economics
Foreign Trade Practices
Advanced Agricultural Marketing
National Government

TRAN PHUOC THANH

Patrol and Communications
Criminal Investigation
Law Enforcement Administration
Police and Court Traffic Administration

TRAN THI THANH

Office Management
Introduction to Economics
Money, Credit and Banking
Introduction to Statistical Analysis
Analysis of Variance
Differential Equations
Modern American Society
Economics of the Firm and Industry

APPENDIX II

FIELD TRAINING OF PARTICIPANTS

1956

NGUYEN DIEN	The National Bank of Detroit U.S. Bureau of the Budget U.S. Department of the Treasury U.S. General Accounting Office
NGUYEN THANH DO	Department of Revenue, State of Michigan
HOANG THE HUAN	Voice of America Radio Division, United Nations Columbia Broadcasting System National Broadcasting System
NGUYEN QUOC LAN	Budget Division, State of Michigan U.S. Department of the Treasury U.S. General Accounting Office
TRUONG HOANG LEM	Civil Service Commission, State of Michigan U.S. Civil Service Commission
BUU NGHI	Voice of America Radio Division, United Nations Columbia Broadcasting Division National Broadcasting Division
DUONG NGUYEN	Buchanan Farmer's Credit Union Michigan Association of Farmer Cooperatives Buchanan Co-ops, Inc. Cherry Growers, Inc. Michigan Farm Bureau Farmers Petroleum Cooperative Agricultural Extension Service Michigan State Soil Conservation Service U.S. Dept. of Agriculture, Soil Conservation Service Michigan Dept. of Agriculture Michigan Dept. of Conservation Production Credit Association Capitol National Farm Loan Association National Farm Loan Association Farmer's Home Administration Michigan State University Employees Credit Union Motor Wheel Credit Union

A,II - 2

Michigan Crop Improvement Association
Michigan Artificial Breeders Cooperative, Inc.
Michigan Dairy Herd Improvement Association

THAN PHUOC THANH

Police Training Bureau, Michigan State Police
Police Department, City of Detroit
Police Department, City of Kalamazoo
FBI

APPENDIX III

COURSE WORK
1957

NGUYEN THANH BACH ¹	Taxation Problems of Public Administration Introduction to Economics (3 terms) Expository Writing State & Local Finance Basic Humanities
NGUYEN HUU BANG ¹	Problems of Public Administration Principles of School Administration Audio-Visual Instruction Elementary School Curriculum School Camping
NGUYEN VAN DAI ¹	City Planning Problems of Public Administration International Relations Writing Improvement Services
PHAN HUY DAN ²	Introduction to Law Enforcement Police Administration Problems of Public Administration Special Problems in Police Administration
CAO HUU DONG ¹	International Relations Introduction to Public Administration Problems of Public Administration Expository Writing Survey of American Literature
VUONG HOA DUC ¹	Office Management Money or Banking Modern International Policy National Income English As a Foreign Language
LE DUC GI ¹	Problems of Public Administration Introduction to Public Administration
HOANG HUU HAU ¹	International Relations Introduction to Public Administration Problems of Public Administration English As a Foreign Language

1 Course work in Economic Development and Introduction to Public Administration, Fall Term

2 Course work in Introduction to Public Administration and Introduction to Law Enforcement, Fall Term

A, III - 2

VO HUU KHANH ¹	Money or Banking Bank Operation Problems of Public Administration Expository Writing
CAO XUAN LINH ²	Introduction to Law Enforcement Police Administration Special Problems in Police Administration
DUONG VINH MAU ²	Biochemistry Analytical Methods Electrochemistry Biochemistry Synthetic Organic Chemistry
LE PHU NHAN ¹	National Government Municipal Government Introduction to Public Administration Problems of Public Administration Expository Writing
TRAY NGOC NHUY ²	Police Administration Special Problems of Police Administration Problems of Public Administration
TRAN THI TICH QUY ¹	Money or Banking Bank Operation Modern International Policy Problems of Public Administration
NGUYEN VAN THONG ²	Criminal Investigation Police Science Laboratory (2 terms) Problems of Public Administration Personal Identification
TANG THI TI ¹	Office Management Introduction to Public Administration Problems of Public Administration Relations in Modern Family
PHAM THI KHANH TRANG ¹	Modern International Policy Principles of Insurance Introduction to Public Administration Problems of Public Administration Monetary Theory Speech Improvement Service Business Cycles

1 In addition course work in Economic Development and Introduction to Public Administration, Fall Term

2 In addition course work in Introduction to Public Administration and Introduction to Law Enforcement, Fall Term

A, III - 3

NGUYEN SI TU¹

Introduction to Public Administration
Problems of Public Administration
English As a Foreign Language
Money or Banking

LE VAN VIEN¹

The United States in World Affairs
The United Nations
Communication Skills (Basic)
The English Sentence and Parts of Speech

1. In addition course work in Economic Development and Introduction to Public Administration, Fall Term
2. In addition course work in Introduction to Public Administration and Introduction to Law Enforcement, Fall Term

APPENDIX IV

FIELD TRAINING OF PARTICIPANTS

1957

NGUYEN HUU BANK:	4 weeks
	2 weeks - Detroit Public Schools (administration of educational services)
	2 weeks - U.S. Office of Education (financial aspects of educational administration)
NGUYEN VAN DAI: paired paired with Nhan	4 weeks - Detroit City Planning Commission (1 week - Michigan Economic Development Commission (1 week - Lansing City Planning Commission 3 weeks - Philadelphia City Government
CAO HUU DONG:	1 week - T.V.A. (budgeting and personnel) 2 weeks - U.S. Civil Service Commission 4 weeks - Veterans Administration (rehabilitation and placement) 10 days - N.Y. Port Authority (organization, procedures and budgeting)
VUONG HOA DUC:	2 weeks - National Office Management Association 2 weeks - Chase Manhattan Bank (foreign operations and economic research) 5 weeks - International Finance, U.S. Treasury and International Monetary Fund
LE DUC GI:	4 weeks - Detroit Civil Service Commission
NGUYEN SI TU:	2 weeks - Michigan State Budget Office 2 weeks - Foreign Training Division (Gi: in Personnel) Dept. of Agriculture (Tu: in Budgeting)
HOANG HUU HAU:	same as for Mr. Gi and Mr. Tu except for the final 2 weeks
VO HUU KHANH:	2 weeks - U.S. Civil Service Commission 3 weeks - T.V.A. (resource development) 6 weeks - Chase Manhattan Bank
DUONG VINH MAU:	3 weeks - Boston Laboratory, Food and Drug Administration 4 weeks - Washington " " " " 2 weeks - New York Customs Laboratory
LE PHU NHAN:	1 week - National Office Management Association 1 week - International Housing Section, Housing & Home Finance Agency 1 week - Michigan Economic Development Commission 1 week - Lansing City Planning Commission 2 weeks - Michigan Cooperatives 2 weeks - Syracuse Urban Renewal Administration 3 weeks - National Bank of Detroit 3 weeks - Chase Manhattan Bank 2 weeks - International Finance, U.S. Treasury
TRAN THI QUY:	

A, IV - 2

NGUYEN VAN THONG:

1 week - International Association of Police Chiefs

1 week - Detroit Police Bureau

1 week - New York State Police

TANG THI TI:

2 weeks - National Office Management Association

6 weeks - U.S. Civil Service Commission

LE VAN VIEN:

3 weeks - Campus Reading

3 weeks - Voice of America, Vietnam Desk

CLASSIFICATION OF PARTICIPANTS BY FIELDS AND BRIEF JOB DESCRIPTION.

Public Administration:

- ✓ Bach-- Provincial clerk in Bureau of Economics. Examines applications of retail rice dealers who desire buying rice. Made final decision on applications.
- ✓ Dai -- Assistant Chief of Province. Supervises four divisions in Provincial Administration. (Public Administration, Financial Affairs, Economics Affairs, Secretariat).
- ✓ Dong-- Works in Department of National Defense. Chief of service at the Directorate General of ex-service men. Resettles ex-service men in civil life and assists disabled soldiers.
- ✓ Gi -- Clerk at Directorate of Cultural Affairs. Registering and preparing letters on UNESCO in answer to inquiries. Interested in Forestry but no background.
- ✓ Hau-- Clerk. Formerly Chief of District in the North of Vietnam. Studies problems in land reform. Prepares decrees and ordinances for signature of delegate allotting land to citizens.
- ✓ Nhan-- District Administrator. Formerly customs officer. Worked with rice cooperatives and coconut plantation cooperatives.
- ✓ Ti (Miss) Secretary. General correspondence in water service. Check water consumption. Arranges for repairs, etc., to be made.
- ✓ Vien -- Works in Office of Secretary of State for Foreign Affairs. Translator. Translates newspaper articles concerning Vietnam. Book keeping duties also.

Economics and Finance:

- ✓ Duc-- Director of Exterior Finances. Control of exchange policy. Control of the payment of money orders. Administration of the accountancy on the expense of the National Budget.
- ✓ Khanh- Delegate American Economic Aid South and Central Vietnam. Inspects proposed projects (construction, etc.,). Prepares reports evaluating such projects.
- ✓ Quy-- Private secretary in Exchange Office. General office work and filing and writing confidential documents and letters.
- ✓ Trang (Mrs.) Charge de Mission in Department of Finance. Assists Minister of Finance in preparation of regulations.
- Tu-- Clerk. Regional Administration (Personnel Office). Collects laws and decrees regarding salaries and family allowances. Prepares texts for signature of delegate to Central Vietnam.
- ✓ Bang-- Secretary Department of Education. Writes printed magazine. Was Director of Primary school.

Police Administration:

- ✓ Dan-- Chief Assistant Immigration and Passport Office. Foreign control. Examines entry visa requests (also exits). Makes recommendations to Minister of Interior.
- ✓ Linh-- Captain (Civil Guard). Intelligence work. Evaluates information and presents to head of Civil Guard.
- ✓ Nhuy-- Captain (Civil Guard). Chief of Planning Operations. Plans manpower, supplies, etc., in cooperation with army. Has prepared decrees and background papers for President's examination.
- ✓ Thong-- Inspector Security Service. Chief of political Archives. Studied British security work in Malaya.

Chemistry:

- ✓ Mau-- Head of Laboratory of Customs House. Attempts to prevent fiscal fraud by use of chemical analysis. Also, analyzes other imports.

List of Participants Sent to MSU for 1956-7 Academic Year

*John
Gene
Joyce*

ECONOMICS

Address

Office

Hoang Huu Hau	Direction of Legislation and Administration PMS Dalat	Regional Administration
Le Duc Gi	15/3 Yen Do, Saigon	Nat'l UNESCO Commission Ministry of Education
Nguyen Huu Bang	107/78 Tran Hung Dao, Saigon	Direction of Cultural Affairs
Nguyen Si Tu	Service du Personnel du CVN Huê	Regional Administration
Nguyen Thanh Bach	Inspection de Gia Dinh, South VN	Bureau of Work Control Prov. Office of Gia Dinh
Mrs. Pham Thi Khanh Trang	Ministry of Finance, Saigon	Ministry of Finance
Miss Tran Thi Tich	Exchange Office, Saigon	Nat'l Exchange Office
Vuong Hoa Duc	266 Phan Dinh Phung, Saigon	Direction of Finances

PUBLIC ADMINISTRATION

Cao Huu Dong	200 Dumortier, Saigon	Nat'l Defense
Duong Vinh Mau	74 Rue Hai Ba Trung, Saigon	Fraud Repressing Service, Customs Dep't.
Le Phu Nhan	Delegue Administratif du Chef-Lieu Ben-Tre	District Chief Ben-Tre
Le Van Vien	155 Rue Gallieni, Saigon	Ministry of Foreign Affairs
Nguyen van Dai	Adjoint au Chef de Province, Haut-Donnai	Provincial Adm. Haut Donnai
<i>Miss</i> Tang Thi Ti	22 Rue Ngô Quyền, Cholon	Water Service at Prefectorial Office, Saigon
Vo Huu Khanh	Nha-Trang, VN	Delegate for AEA

POLICE

Cao Xuan Linh	45A Rue Kỳ Đồng, Saigon	Civil Guard Inf. Buro
Ha Ton Dong		Civil Guard (Lieutn.)
Lam Kim Tu (ret. Saigon Oct 18, 56)	27/11 Lê Chân Tan-Dinh - Saigon	Civil Guard (Captain)
Nguyen Van Thông	Deputy Inspector of Surete Information Center Saigon	Police & Security
Phan Huy Dan	106 Rue Nguyen Minh Chieu Phu Nhuận	Police & Security
Tran Ngoc Nhuy	39 Place of Ti Nghệ Market Gia Dinh (South VN)	Civil Guard Pacification Service

Oct 19