

INTERNATIONAL COOPERATION ADMINISTRATION

Washington 25, D. C.

1956

DEC 6

Mr. Edward W. Weidner  
Coordinator, Vietnam Project  
Michigan State University  
East Lansing, Michigan

Subject: Contract Between Michigan State University  
and ICA, Vietnam - public administration.

Dear Mr. Weidner:

Necessary approvals have been obtained for Glen Laird Taggart to make an inspection trip to Vietnam under your public administration contract.

Necessary approvals have also been received in connection with the appointment of George C. Kimball as Specialist in Police Administration in Vietnam under the subject contract. It is understood that Mr. Kimball's salary will be at the annual base rate of \$9,400.00. # 48

You are advised that travel to or through Egypt, Israel, Jordan and Syria is prohibited until further notice.

There is attached a memo concerning travel to certain areas. Please regard it when making plans for travel.

Should additional cost be involved due to this restriction in travel to post of assignment, you are authorized to charge such additional cost to the contract.

Sincerely yours,

*J. E. Kunze*  
Director  
Office of Contract Relations

INTERNATIONAL COOPERATION ADMINISTRATION

Washington 25, D. C.

September 27, 1957

Mr. Stanley K. Sheinbaum  
Coordinator-Vietnam Project  
Michigan State University  
East Lansing, Michigan

Subject: Michigan State  
University/Vietnam

Dear Mr. Sheinbaum:

Necessary approvals have been obtained for your trip to Vietnam in October for approximately two months. It is understood that your salary will be at the annual base rate of \$7,350.

This does not constitute secret on a "need-to-know" clearance which you requested on September 19, 1957. You will be advised later, when it has been received.

Sincerely yours,

Mary B. Craig  
Office of Contract Relations

MICHIGAN STATE UNIVERSITY  
OF AGRICULTURE AND APPLIED SCIENCE • EAST LANSING

VIETNAM PROJECT • OFFICE OF COORDINATOR

January 9, 1958

MEMORANDUM

To: Howard Grider  
From: Stanley K. Sheinbaum  
Subject: Dean Taggart's Visit to Saigon

By telephone this morning Mr. Salter of ICA/W informed me that no formal approval was necessary for Dean Taggart's visit to Saigon. The part of his travel costs and per diem that will be charged to the Project are covered under the terms of the contract since he is going as an inspecting officer. The only formality required is that I notify ICA of Dean Taggart's dates in Saigon. This I have already done.

SKS:jb

INTERNATIONAL COOPERATION ADMINISTRATION

Washington 25, D. C.

JAN 24 1958

71-2229

Mr. Frank B. Cliffe, Jr.  
Acting Coordinator  
Michigan State University  
East Lansing, Michigan

165  
Loy SF (Rate St. Okinawa)  
Okinawa Det

Subject: Michigan State University/Vietnam

Dear Mr. Cliffe:

This is to advise you that necessary approvals have been received in connection with Dean Glen L. Taggart's proposed inspection trip in accordance with and within the limitations of Article I of the direct contract and Annex II 5 of the corollary agreement.

It is understood that reimbursement will be made under the contract for that portion of his transportation expenses which are not furnished by NATA.

Sincerely yours,

✓ E. E. Kunze

Edward E. Kunze  
Director  
Office of Contract Relations

INTERNATIONAL COOPERATION ADMINISTRATION

Washington 25, D. C.

DEC 3 1 1958

Mr. Stanley Sheinbaum  
Coordinator, Vietnam Project  
Michigan State University  
East Lansing, Michigan

Subject: Michigan State University/Vietnam Contract

Dear Mr. Sheinbaum:

This is to confirm Mrs. Craig's telephonic advice of October 30, 1958, that necessary approvals have been received for Mr. Philip May's inspection trip to Vietnam in accordance with and within the limitations of Article VII-A of the subject contract and Annex I-h of the collary agreement.

Sincerely yours,

Edward E. Kunze  
Director  
Office of Contract Relations

AUG 27 1959

Dr. Stanley T. Gabis  
Acting Coordinator, Vietnam Project  
Michigan State University  
East Lansing, Michigan

Subject: Michigan State University/Vietnam

Dear Dr. Sheinbaum:

Reference is made to your letter of August 13 concerning Dr. Alfred L. Sealy's inspection trip to Vietnam under the subject contract.

Article XIV of Appendix A under the new format for university contracts provides for review trips as required upon thirty days prior written notice by the contractor to the USOM.

Security clearance has been obtained for Dr. Sealy for these trips without further clearance through ICA/W. We would, however, appreciate being advised of review trips as they are scheduled.

Sincerely yours,

F. B. Appelbee  
Assistant Director  
Office of Contract Relations



January 5, 1960

GUEST LIST - VIETNAM PROJECT\*

- Adamson, John (Mr. & Mrs.) - 825 Lantern Hill Drive, EL - consultant
- Alubowicz, Henrietta A. (Mrs.) - 133 Woodmere, EL
- Austin, Ruben (Mr. & Mrs.) - 423 Clifton Blvd, EL
- Bell, Joyce (Mr. & Mrs. Donald) - 1183 Grovenburg, Holt
- Brandstatter, Arthur (Mr. & Mrs.) - 1123 Alton Road, EL - consultant
- Chapin, Richard E. (Mr. & Mrs.) - 411 Butterfield Drive, EL - consultant
- Dorsey, John T. (Mr. & Mrs.) - 1046 Lilac, EL
- Denison, James H. (Mr. & Mrs.) - 819 Southlawn, EL - consultant
- Erickson, Clifford E. (Mr. & Mrs.) - 511 Wildwood Drive, EL - consultant
- Fishel, Wesley R. (Mr. & Mrs.) - 4572 Ottawa Drive, Okemos
- Fox, Guy (Mr. & Mrs.) - 4812 Nakoma Drive, Okemos, Michigan
- Franklin, Jerome D. - 1408 Dunham, SE, Grand Rapids
- Griffin, Mrs. John - 922 Downer, Apartment 24, Lansing 12
- Hanes, Robert (Mr. & Mrs.) - 4447 Norwood Avenue, Holt
- Hannah, John A. (President & Mrs.) - Cowles House, W. Circle Drive, EL - inspecting officer
- Guthrie, Barbara (Miss) - 130 1/2 Jones, Lansing
- Hendry, James B. (Mr. & Mrs.) - 461 Wayland Street, EL
- Higbee, Homer D. (Mr. & Mrs.) - 537 N. Harrison, EL
- Hoyt, Howard W. - 2391 Shawnee Trail, Okemos
- Landers, Frank M. (Mr. & Mrs.) 4385 W. Delhi, Holt - consultant
- May, Philip J. (Mr. & Mrs.) - 829 Southlawn, EL - inspecting officer
- Muelder, Milton E. (Mr. & Mrs.) - 1133 Southlawn, EL - consultant
- Newman, George W. (Mr. & Mrs.) - RFD #1, Laingsburg
- Ryder, John D. (Mr. & Mrs.) - 3626 E. Hiawatha Drive, Okemos - consultant
- Ryan, Jack (Mr. & Mrs.) - Department of Public Safety, 103 Quonset, Campus
- Scigliano, Robert G. (Mr. & Mrs.) - 1341 Bayshore Drive, Haslett
- Seelye, Alfred L. (Mr. & Mrs.) - 4345 Wausau Drive, Okemos - inspecting officer
- Sheinbaum, Stanley K. (Mr. & Mrs.) - 806 Cherry Lane, EL
- Shelby, Gilbert J. (Mr. & Mrs.) - 177 W. Savannah, Detroit
- Stoutenburg, Herbert (Mr. & Mrs.) - 171 Bowdoin Hill, Rochester
- Swanson, Robert W. (Mr. & Mrs.) - Business Office, MSU/O, Pontiac
- Watzel, Mary P. (Miss) - 1259 W. Grand River, Apartment 41 B, EL
- Weidner, Edward W. (Mr. & Mrs.) - 906 Lantern Hill Drive, EL
- Wickert, Frederic R. (Mr. & Mrs.) - 638 Baldwin Court, EL
- Gabis, Stanley T. (Mr. & Mrs.) - 605 Charles Street, EL

Beau's view,

\*The above persons were connected with the Vietnam Project in some aspect (EL and Saigon) and are those who live in the Lansing area.

Weller &  
envelope  
to go  
for  
filing

Alice Prevell

INTERNATIONAL COOPERATION ADMINISTRATION

Washington 25, D. C.

January 20, 1960

*Perf Aug 1960  
& 2cc of phone  
conversations  
with Phalbader  
1/16/60 or  
1/22/60  
of*

Dr. Stanley T. Gabis  
Acting Coordinator, Vietnam Project  
Michigan State University  
East Lansing, Michigan

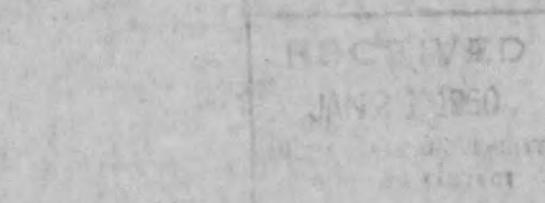
Subject: Michigan State University/Vietnam ICAC-1126

Dear Dr. Gabis:

This is to advise you that necessary approvals have been received for Dr. Ruben Austin to serve as Home Staff Coordinator and for his appointment as a short-term staff member under the subject contract.

*Want as  
Coordinator  
not short term  
no 20% off  
but pride*

Mary B. Craig  
Office of Contract Relations



Aug 1960  
Dinner 2/25/60  
of

FEB 16 1960

Dean Ruben V. Austin  
College of Business and Public Service  
Michigan State University  
East Lansing, Michigan

Subject: Contract No. ICAc-1126/Vietnam

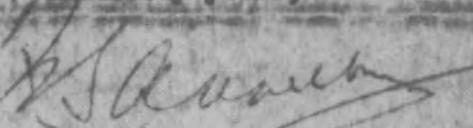
Dear Dean Austin:

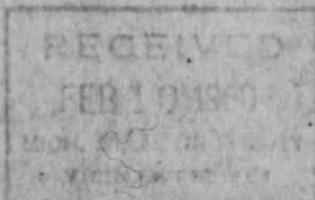
Reference is made to your letter of January 26 stating your trip to Vietnam will be an inspection visit instead of a consultant trip.

Article XIV of Appendix A under the subject contract provides for review trips as required upon thirty days prior written notice by the contractor to the USCM.

Security clearance has been obtained for you for these trips without further clearance through ICA/W. We would, however, appreciate being advised of review visits as they are scheduled.

Sincerely yours,

  
Francis B. Appelbee  
Chief, Institutional Contracts Division  
Office of Contract Relations



INTERNATIONAL COOPERATION ADMINISTRATION

Washington 25, D. C.



Dr. Ruben Austin  
Coordinator  
MSU - Vietnam Contract  
Michigan State University  
Lansing, Michigan

MAR 9 1961  
Ovia to Dr. Austin  
6/16/61

Dear Dr. Austin:

This will confirm our conversation this morning relating to two matters raised by the USOM in its audit report dated January 19, 1961 covering the period October 1, 1958 to September 30, 1960.

The first subject raised was the number of inspection trips. Paragraphs 3 and 4 of Annex 1 to Agreement between the GVN and MSU limit these trips to 10, whereas according to the table attached, 11 trips were made including one by yourself. I understand that you consider this was not an inspection trip even though so-called in the audit report and you intend to submit a written justification to this office which will be given careful consideration.

The second subject was the over-payment of per diem to staff members while in travel status outside Saigon. Attached hereto is a detailed audit report of such over-payments and it is understood that you have already been successful in collecting about 70% of the amount overpaid. We assume that the balance will be collected and that you will advise your Chief of Party so that he may in turn advise the USOM.

Sincerely yours,

"s/ Francis B. Appelbee

Francis B. Appelbee  
Chief, Institutional Contracts Division  
Office of Contract Relations

cc: USOM/Saigon

MARCH 13, 1961

MR. FRANCIS B. APPELBEET, CHIEF  
INSTITUTIONAL CONTRACTS DIVISION  
OFFICE OF CONTRACT RELATIONS  
INTERNATIONAL COOPERATION ADMINISTRATION  
WASHINGTON 25, D. C.

DEAR MR. APPELBEET:

WE HAVE RECEIVED YOUR MARCH 9 COMMUNICATION WITH REFERENCE TO THE NUMBER OF INSPECTION TRIPS AND ALSO THE ATTACHMENT SHOWING A DETAILED AUDIT OF PER DIEM OVERPAYMENTS. I AM SURE THAT, THROUGH AN OVERSIGHT, THE TABLE LISTING THE NUMBER OF TRIPS TO VIETNAM WAS NOT ATTACHED. WE SHOULD APPRECIATE HAVING A COPY SO THAT WE CAN REVIEW EACH TRIP INDIVIDUALLY.

WE SHALL DOCUMENT THE CIRCUMSTANCES SURROUNDING MY TRIP TO VIETNAM OF LAST YEAR (FEBRUARY-MARCH, 1960); IN THE MEANTIME, MAY I STATE THAT THE ORIGINAL REQUEST CAME FROM USOM FOR A CONSULTANT TO VISIT SAIGON TO DETERMINE THE NEED FOR THE ESTABLISHMENT OF A BUSINESS ADMINISTRATION PROGRAM IN VIETNAM. THIS REQUEST DID NOT COME DURING THE TIME I WAS CONNECTED WITH THE VIETNAM PROJECT. THE OFFICIAL LETTER FROM THE GOVERNMENT OF VIETNAM, GIVING COUNTRY CLEARANCE, STATED THAT THE PURPOSE OF SUCH A TRIP WAS TO BE AS A "SHORT-TERM CONSULTANT."

HOWEVER, BY THE TIME CLEARANCES CAME AND ARRANGEMENTS WERE MADE (AFTER JANUARY 1, 1960), I HAD BEEN APPOINTED AS COORDINATOR OF THE VIETNAM PROJECT. HENCE, FOR PAY PURPOSES, I DID NOT GO AS A SHORT-TERM STAFF MEMBER NOR AS ON-CAMPUS COORDINATOR, BUT RATHER WITH THE SOLE OBJECTIVE OF MAKING A STUDY IN THE FIELD OF BUSINESS. THIS WAS DONE, AND A REPORT WAS SUBMITTED TO USOM AND ICA/WASHINGTON.

THEREFORE, IT APPEARS TO ME THAT THIS SHOULD NOT BE COUNTED AS AN INSPECTION TRIP; FOR THE RECORD, IT SHOULD BE A SHORT-TERM STAFF MEMBER, WITH THE EXPLANATION, HOWEVER, THAT, AS LONG AS I WAS ON THE VIETNAM PROJECT PAY ROLL (50%), NO FURTHER CHARGES WOULD BE MADE.

VERY TRULY YOURS,

RUBEN V. AUSTIN  
ASSISTANT DEAN

RVA:JR

CC UNIVERSITY BUSINESS OFFICE

# INTERNATIONAL COOPERATION ADMINISTRATION

Washington 25, D. C.

Dr. Ruben V. Austin  
Assistant Dean  
College of Business and Public Service  
Michigan State University  
East Lansing, Michigan

MAR 17 1961



Dear Dr. Austin:

In reply to your letter of March 13, 1961, I am enclosing 2 copies of list of trips to Vietnam and awaiting the documentation of your own trip last year.

In connection with these trips, I call your attention to comments made by the USOM as follows:

"On some of the trips inspecting officers spent such short periods of time in Saigon that it is questionable whether benefits to the project derived from such visits are worth the cost. For example Mr. Glen Taggart and Mr. Alfred Seelye both arrived in Saigon on November 9, 1959 and departed together on November 14, 1959; Mr. John Ryder, Dean of the MSU College of Engineering, came to Saigon to inspect project operations (NIA curriculum does not include courses in engineering or related fields) --- he arrived February 3, 1958 and departed February 7, 1958 and Mr. Brandstatter, on one inspection trip, arrived in Saigon on September 15, 1957 and departed September 20, 1957. On another trip he came to Saigon for the purpose of interviewing participants who had returned to Saigon after completing police training in the United States. In view of the fact that there is on regular duty in Saigon an MSU staff member whose specialty is police participant affairs, it is difficult to understand why Mr. Brandstatter had to make a special trip to Saigon to do a job that presumably could have been very competently performed by a regular MSU/Saigon staff member."

Sincerely yours,

Francis B. Appelbee

Chief, Institutional Contracts Division  
Office of Contract Relations

Enclosures (2)

cc Howard Dean, UBO

MARCH 31, 1961

MR. FRANCIS B. APPELBEY, CHIEF  
INSTITUTIONAL CONTRACTS DIVISION  
OFFICE OF CONTRACT RELATIONS  
INTERNATIONAL COOPERATION ADMINISTRATION  
WASHINGTON 25, D. C.

DEAR MR. APPELBEY:

I APPRECIATED THE OPPORTUNITY LAST TUESDAY OF DISCUSSING WITH YOU YOUR LETTER OF MARCH 17, 1961, CONCERNING THE NUMBER OF INSPECTION TRIPS TO VIETNAM.

IT IS MY UNDERSTANDING NOW THAT THE DOCUMENTATION WHICH I GAVE YOU WITH REFERENCE TO TWO TRIPS--NAMELY, THOSE OF PROFESSOR ARTHUR BRANDSTATTER AND MINE--TO VIETNAM IS SUFFICIENT IN ORDER THAT YOUR OFFICE CAN MAKE AN ADJUSTMENT. THUS, THE NUMBER OF TRIPS SINCE THE BEGINNING OF THE CONTRACT WOULD BE REDUCED FROM ELEVEN TO EIGHT.

CORDIALLY YOURS,

RUBEN V. AUSTIN  
ASSISTANT DEAN

RVA:JR

*extra cc*

MICHIGAN STATE UNIVERSITY EAST LANSING • MICHIGAN • USA

COLLEGE OF BUSINESS AND PUBLIC SERVICE

OFFICE OF THE DEAN

NOVEMBER 8, 1961

MR. FRANCIS APPELBEY  
OFFICE OF CONTRACT RELATIONS  
INTERNATIONAL COOPERATION ADMINISTRATION  
WASHINGTON 25, D. C.

DEAR MR. APPELBEY:

REFERENCE: YOUR LETTER OF MARCH 17, 1961 TO RUBEN V. AUSTIN  
RE MSU VIETNAM ADVISORY GROUP CONSULTANTS, INSPECTORS  
AND SHORT-TERM STAFF MEMBERS AS OF OCTOBER 31, 1960

WE WISH TO SUBMIT THE FOLLOWING INFORMATION REGARDING TRIPS LISTED AS INSPECTING OFFICER VISITS. THE SCHEDULE YOU SUBMITTED WITH YOUR MARCH 17TH LETTER LISTS THREE VISITS BY PROFESSOR ARTHUR BRANDSTATTER. ON THE FIRST VISIT, PROFESSOR BRANDSTATTER ARRIVED IN VIETNAM APRIL 23, 1956, AND DEPARTED JUNE 8, 1956; THE SECOND VISIT LISTS AN ARRIVAL DATE OF SEPTEMBER 15, 1957, AND A DEPARTURE DATE OF SEPTEMBER 20, 1957. THE REASON GIVEN FOR BOTH VISITS ON THE SCHEDULE IS "INSPECTING POLICE ADMINISTRATION DIVISION OPERATIONS." THE THIRD VISIT, MADE IN APRIL OF 1960, IS LISTED AS "INTERVIEWING RETURNED POLICE PARTICIPANTS FOR A REPORT TO ICA (INSPECTION)." REQUESTS FOR APPROVAL FOR PROFESSOR BRANDSTATTER'S APPOINTMENTS AS A SHORT-TERM CONSULTANT FOR THE FIRST TWO TRIPS AND AS A SHORT-TERM STAFF MEMBER FOR THE THIRD WERE SUBMITTED TO ICA/W IN ADVANCE. COPIES OF THE LETTERS NOTIFYING THE COORDINATOR'S OFFICE THAT APPROVAL HAD BEEN GIVEN FOR THESE APPOINTMENTS ARE ENCLOSED. MR. BRANDSTATTER'S SALARY WAS PAID BY THE CONTRACT DURING ALL THREE TOURS. NONE OF HIS TRIPS WERE PLANNED AS INSPECTIONS OF THE PROJECT.

ALSO LISTED AS AN "INSPECTION OF PROJECT OPERATIONS" WAS A VISIT BY DEAN JOHN RYDER OF THE MICHIGAN STATE UNIVERSITY'S COLLEGE OF ENGINEERING FROM FEBRUARY 3 TO 7, 1958. DEAN RYDER'S VISIT TO VIETNAM WAS MADE AT THE COMPLETION OF AN INSPECTION OF THE MICHIGAN STATE UNIVERSITY OKINAWA PROJECT. NO CHARGES FOR SALARY, TRAVEL, OR PER DIEM WERE MADE TO THE MSU VIETNAM CONTRACT.

MR. STANLEY SHEINBAUM, AT THE TIME COORDINATOR OF THE VIETNAM PROJECT, VISITED VIETNAM FROM FEBRUARY 18 THROUGH MARCH 11, 1959. THIS VISIT IS ALSO NOTED ON THE SCHEDULE AS AN "INSPECTION OF PROJECT OPERATIONS." MR. SHEINBAUM'S APPOINTMENT TO THE PROJECT WAS AS A SHORT-TERM CONSULTANT, AND APPROVAL WAS OBTAINED PRIOR TO HIS DEPARTURE (SEE ATTACHED COPY OF LETTER APPROVING SAME).

MR. FRANCIS APPELBEY  
PAGE 2  
NOVEMBER 8, 1961

SINCE APPROVAL WAS OBTAINED IN ADVANCE AS SHORT-TERM CONSULTANTS FOR BOTH MESSRS. BRANDSTATTER AND SHEINBAUM, AND SINCE SALARY WAS PAID TO THEM THROUGHOUT THEIR TERM OF DUTY UNDER THE CONTRACT, IT IS REQUESTED THAT THESE TRIPS BE CHARGED AS SHORT-TERM STAFF APPOINTMENTS. SINCE NO CHARGES WERE MADE TO THE CONTRACT FOR DEAN RYDER'S VISIT, IT IS REQUESTED THAT THIS TRIP NOT BE COUNTED AS AN INSPECTION TRIP, BUT MERELY AS THE NON-OFFICIAL VISIT OF A UNIVERSITY EXECUTIVE THAT IT WAS.

ON THE OTHER HAND, DEANS CLIFFORD E. ERICKSON AND MILTON E. MUELDER ALSO RECEIVED CLEARANCES AS SHORT-TERM CONSULTANTS PRIOR TO THEIR JANUARY, 1956, TRIP TO VIETNAM. TRAVEL AND PER DIEM WERE PAID TO THESE MEN, BUT NO SALARY CHARGES WERE MADE FROM THE CONTRACT. IT IS REQUESTED THAT A DECISION BE RENDERED AS TO WHETHER THESE VISITS WERE RECORDED AS "SHORT-TERM STAFF" OR AS "INSPECTING OFFICER" IN ORDER THAT OUR RECORDS CAN BE CLARIFIED AS TO THE NUMBER OF INSPECTING OFFICER TRIPS TAKEN DURING THE TERM OF THE CONTRACT. AT THE PRESENT TIME, WE HAVE CHARGED THE FOLLOWING TRIPS AS INSPECTING OFFICER:

GLEN L. TAGGART (1956, 1958 AND 1959).....	3
PHILLIP J. MAY (1958).....	1
ALFRED L. SEELEY (1959).....	1
RUBEN V. AUSTIN (1960).....	1
JAMES B. HENDRY (1961).....	1
 TOTAL.....	7

USOM/SAIGON, IN ITS 1960 AUDIT, LISTS THE FOLLOWING AS INSPECTING OFFICER TRIPS:

GLEN L. TAGGART (1956, 1958, AND 1959).....	3
A. F. BRANDSTATTER (1956, 1957, 1960).....	3
JOHN RYDER (1958).....	1
PHILLIP J. MAY (1958).....	1
STANLEY SHEINBAUM (1959).....	1
ALFRED L. SEELEY (1959).....	1
RUBEN V. AUSTIN (1960).....	1
 TOTAL * .....	11

\* ADDING JAMES B. HENDRY'S 1961 TRIP, THE TOTAL WOULD BE RAISED TO 12 TRIPS.

UNDER SEPARATE COVER, WE HAVE REQUESTED A RENEWAL OF CLEARANCE FOR DEAN A. L. SEELEY SO THAT HE MIGHT MAKE AN INSPECTION OF THE VIETNAM PROJECT BEGINNING JANUARY 15, 1962. BECAUSE OF THE ADVANCE PLANNING REQUIRED FOR THIS TRIP, A PROMPT DECISION, THEREFORE, ON THE REQUESTS CONTAINED HEREIN WILL BE GREATLY APPRECIATED.

SINCERELY YOURS,

L. K. FITZPATRICK  
ADMINISTRATIVE ASSISTANT

LKF:JR