

Interview Guide  
Province Interviews  
Interior Study  
October, 1955

This guide is intended to assist and not limit the interviewer in talking to top province officials. Be sure to collect information within each of the designated categories, but do not hesitate to expand into other related subjects should the situation permit it.

Interview with:  
Place:  
Interviewer:

Position:  
Date:  
Interpreter:

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- I. What are the major functions performed by this provincial government? What services does it maintain? What are most of the provincial personnel engaged in doing?
- II. How is the province organized to carry out this work? (Organization-chart type of material)

III. What portions of the provincial budget are allocated to these various functions? How is this budget compiled--i.e., what procedure is followed? (Who controls the budget and makes final decisions?)

IV. What are the major sources of funds for this province?

- V. In carrying out these various activities and in operating this provincial organization, what contacts and relationships do province officials have with other levels of administration? (Cooperation, responsibility, communication, informal contact, etc.)

Saigon Ministries (including Interior)

Délégué and regional administration

District officials

Village leaders

VI. Do you have a serious law enforcement or security problem in this province? If so, how is it being met?

VII. What police agencies operate in the province? (Identify them by name: Army, Garde Civile, gendarmerie, village militia.)

Their relative numbers:

Their relationship to province authorities:

Their respective functions:

VIII. Have these police organizations themselves caused any trouble to you or the general population of the province? Would you suggest any way of improving the security and law enforcement situation in this province?

IX. Economic, sociological, historical information about province. Lead questions: How do most of the people in this province earn a living? Has there been much economic hardship in this province? When did the provincial government take on its present organization and activities?

Province Chief Background

IX. We've been talking about a variety of things related to your provincial government. From your viewpoint as Province Chief, can you suggest any way of improving the overall organization of government and administration outside of Saigon?

(If not answered, suggesting each of the categories in the interview might be a good means of probing--improvement in allocation of functions, organization, "intergovernmental" relations, budgetary procedures, law enforcement, etc.)