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INTERNATIONAL COOPERATION ADMINISTRATION

PARTICIPANT REPORT / CONTACT LETTER

Project No. 30-79-L20-I-70271
Date: September 1, 1958



FROM: Doan-Trieu-Hoang

R E P O R T

ADDRESS: Traffic Division
Police Department
South Bend, Indiana.

(Month of August)

During the second week in Columbus I was explained on Personnel Administration of the State High/Way Patrol, I visited the Mansfield Police Department and the Safety Town and attended a class teaching safety to the school children. I was also explained on organization of School Safety Patrol then spent the rest of the week visiting the Ross Post and the Driver Examination Unit.

In August 10, I leaved Columbus for Indianapolis and the next day presented myself to the Headquarters of the State Police for two week traffic training.

The first day Lt. J.R. Osborne, Deputy Chief of Training and Personnel Division introduced me to the Superintendent, the Major and other commanding officers and briefed me on organization of the Police Department.

The same day I received training from the Business Administration Division, the Communication Section and the Public Relation Division where I interested very much to its Safety Education and Visual Aids Section.

I spent the rest of the week with the Investigation Division, the Central Records Section studying the filing system of the Accident Records Section and the method of analysis as well as the operation of the I. B. M machines at the Statistics Section.

During the same week I visited the Bloomington Post, the Shot gun range and the Pistol range. I also attended a Police Recruit Training Class in Indiana State University and studied the method of inspection of motor vehicles in the Motor Carrier Inspection Section.

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In August 18 began my second week in Indianapolis. I received training from the Traffic and Uniform Division and the Auto Crash Injury Research Bureau. I also visited the Mariane District Headquarters, rode on patrol car and was trained on-the-scene accident investigation.

In August 24, I took the plane for South Bend and the next day presented myself to the Police Department.

Mr. R.W. Miller of the Traffic Division introduced me to the Chief of Police and to other officers then took me on a general tour of South Bend and briefed me on various aspects of the city.

Mr. R.W. Miller who has received three months training on traffic at the North Western University and is worked as analyst at the Traffic Division guided me on my on-the-job training in the Police Department.

The first week I was explained on Organization and Administration of the Police Department as the Traffic Division was concerned. Then I was trained on Standard Traffic Accident Report, step by step procedure from accident investigation to files, use of enforcement records and traffic accident reports for daily, monthly and yearly reports, use of spot maps for selective assignment of personnel.

Before the week-end I was explained on method of analysis, use of traffic surveys and statistics to develop enforcement policies./.

