

MICHIGAN STATE UNIVERSITY
VIETNAM TECHNICAL ASSISTANCE PROJECT

OFFICE MEMORANDUM

TO: Dr. Wesley R. Fishel
Chief Advisor

DATE: August 1, 1957

FROM: Milton Hagelberg *MHM*

SUBJECT: Visit with Mr. Thai of Vietnam Press, July 31, 1957

I visited with Mr. Thai in his office at 9:30 a.m. on Wednesday, July 31. This was to follow up on his letter to you, dated July 27, in which he requested our assistance in setting up a training program for 20 persons who will be liaison persons for the press during the Colombo Conference.

This group of 20 persons will begin their training at the English Laboratory School on August 12 and will meet each day from 10 a.m. to 12 noon, if this is agreeable with the School.

Starting about September 1, this group will attend an additional hour per day to get briefed on the Colombo Conference. Some of the subjects to be presented and the persons requested to teach are as follows:

Questions and Information of Primary Concern to the Press - Mr. Thai

Background and Information on the Colombo Plan - Mr. Diem or one of his staff

History and Geography of Vietnam - Mr. Khoi
Vietnamese Governmental Agencies and Their Functions - Mr. Khoi

How to Meet and Work with People - Mr. Hagelberg
Places of Interest in Vietnam - Mr. The

General Problems of the Press Pertaining to Office Space, Typewriters, Housing, etc. - Mr. The and Mr. Thai

We are to inform Mr. Thai as to the meeting room and confirm the hours for the English Training Program. He will work out the schedule for the briefing part of the Training Program and send us a copy.

I also learned that Mr. Thai with Mr. The's help is responsible for setting up and printing the Delegates Handbook.

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TO: Dr. Wesley R. Fishel
Chief Advisor

DATE: August 1, 1957

FROM: Milton Hagelberg *MH*

SUBJECT: Visit with Mr. Tam of PTT, July 31, 1957

Mrs. Tenenbaum, Mr. Khanh and I visited with Mr. Tam at 11 a.m., Wednesday, July 31, at his office. Our purpose was to go over arrangements for the telephone switchboard operators and the telecommunication system.

Mr. Tam is providing two of his best girls to supplement the four that we have promised to serve as switchboard operators. We talked over the phone with these two girls and their English and French is adequate. They have experience in handling international calls.

Starting August 12, our four people will start their technical training at PTT. Two can work each day from 7 a.m. to 12 Noon and the other two from 12 Noon to 5 p.m. However, this is flexible and we can work out the schedule. Therefore, it is very important that we secure these people immediately. Mr. Tam prefers girls because they are, according to him, more poised and less easily ruffled.

Starting September 4, the entire group of six girls can attend the English Laboratory School. This would best be done Monday, Wednesday and Friday evenings from 7:30 to 9:30. We should check this with the School.

The telecommunication system is now being installed. We were shown blueprints of the system, but no one seemed to know exactly who designed it nor if Mr. Rundlett's plan was used to a large extent. At a glance, it looked quite good. We asked if it would be possible to have a set of the plans for Mr. Rundlett, and when he returns, it might be wise for him to look it over. However, very little can be done in the way of revision. Mr. Tam told us that he has all the necessary equipment.

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