

NIA ANNOUNCES LAW EXAM

Saigon (VP) Oct. 17

The National Institute of Administration (NIA) will hold its mid-year written examinations for the Administrative Law Efficiency certificate on Nov. 27-30, it was announced today.

The tests, to be given at 6:15 p.m. each day, will deal with political and administrative organization in Viet Nam, administrative problems, introduction to the study of administrative law, economic development, administrative accounting, economics and administrative law.

Oral tests are scheduled for Nov. 1 and 2. The list of candidates will be posted Nov. 23 at the NIA.

(DL-d)

NIA RESUMES COURSES

Saigon (VP) August 22

The National Institute of Administration yesterday resumed its courses after the summer vacation. NIA Director, Professor Vu Quoc Thong, presided at the opening ceremony.

In his welcoming speech, Professor Thong reviewed the progress made by the Institute since its foundation and also urged the students to make the most of their training.

The first course was "Psychology in Administration" given by Professor Bui Quang Khanh. (L-d)

NEW NIA BUILDINGS TO BE READY IN AUGUST

Saigon (VP) March 16

The new buildings of the National Institute of Administration (NIA) located in Tran Quoc Toan Street, Saigon, will be ready to receive students early next August, it has been learned.

Construction work on the project has been finished, except for minor operations like flooring, water and electricity installation, furniture and painting.

A committee, under the chairmanship of the NIA Director, Mr. Vu Quoc Thong, has been commissioned to supervise the construction and equipment of the project, which is to cost a total of about VN\$27,000,000. The committee is composed of representatives of the General Office of Reconstruction, the Office of Budget and Foreign Aid, USOM, the MSU Advisory Group and technical experts of the Presidency as well as noted architects.

The former NIA premises are situated in Alexandre de Rhodes Street, Saigon.

DL-d/DVH



ASSOCIATION FOR ADMINISTRATIVE STUDIES
NAMES OFFICERS

Saigon (VP) March 9



The Association for Administrative Studies recently elected the following people to its 1961-62 executive committee:

- Chairman : Mr. Vu Quoc Thong, Director of the National Institute of Administration;
- Vice Chairman : Mr. Tan That Trach, Director General of the Civil Service;
- Secretary General: Mr. Tran Van Dinh, a lecturer at the NIA;
- Treasurer : Mr. Pham Ngoc An, NIA Supervisor;
- Advisors : Mr. Le Van An, NIA training Director;
Mr. Nguyen Thanh Cung, Secretary General of the Presidency;
Mr. Nghiem Dang, NIA Assistant Director;
Mr. Le Van Dinh, administrative tribunal assessor;
Mr. Quach Tong Duc, Cabinet Director of the Presidency;
- Commissioner : Mr. Duong Tan Tai, counsellor to the Presidency.

The association also renewed half of the editorial staff of its magazine, "Administrative Studies."

The following people were elected: lawyer Vuong Van Bac, engineer Khuong Huu Dieu, NIA lecturer Tran Van Kien, NIA teacher Nguyen Quang Quynh, Civil Service section chief Vinh Tho, NIA training acting chief Vu Uyen Van.
(L-d/dvh)

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TRAINING COURSE ON FILING METHODS
ENDS

Saigon (VP) Feb. 11

Sixty civil servants of various ministerial departments and central services concluded their training course on filing methods and record management procedures yesterday at the National Institute of Administration.

The course, which was sponsored by NIA, the Presidency Cabinet and USOM, started on January 31 under the guidance of a Filipino specialist, Mr. Francisco Romero. It was designed to familiarize civil servants with modern administrative procedures.

NIA director, Mr. Vu Quoc Thong explained in his address that the trainees were not only given theory but practical work to do also. They have visited the records services of the Budget and Foreign Aid Office and of the Stanvac Company.

Mr. Vu Quoc Thong also said that the trainees sat for a final test after the seminar which followed the course. He expressed the wish that the participants will use their new knowledge to the maximul and in an efficient way.

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ORGANIZATION AND MANAGEMENT SEMINAR ENDS

Saigon (VP) Jan. 19

A seminar on "Organization and Management" conducted by the National Institute of Administration and the Civil Service Office since Dec. 15, was officially concluded this morning.

In his address, NIA director, Mr. Vu Quoc Thong said:

"It should be borne in mind that if organization and management problems have a primordial importance in advanced countries, in Vietnam particularly they have a particularly immediate and pressing character."

"The efficiency of an Administration, in fact, depends on the structural organization of its administrative machinery, the management of administrative personnel and administrative affairs, "Mr. Vu Quoc Thong continued.

He noted, "As far as Vietnam is concerned, the reorganization problem is now the number one problem. It has been pointed out by the President of the Republic in many messages, and has arisen in official debates.

"This problem entails the organization methods of the administrative structure, working procedures, personnel management, in brief, all the techniques and methods to increase the efficiency of the administrative machinery to enable it to serve the people's interests."

Twenty five people from various agencies participated in the seminar. Executives of NIA, the Civil Service Office, USOM, MSU and STANVAC contributed to the training courses.

NIA TO START NEXT SCHOOL YEAR ON NEW
PREMISES



Saigon (VP) Jan. 11

The National Institute of Administration will move to its new premises on Tran Quoc Toan Street in a few months to prepare for the next school year, it was announced today.

The Institute will now occupy three three-storey buildings standing on a large block of land. One building houses the library of the Institute and a 500-seat auditorium; another one contains the dormitory and various utility rooms. In the third building are the administrative section, two classrooms each able to seat 50, one room with 100 seats and two other rooms each with a seating capacity of 150. Five conference rooms and the headquarters of the East Regional Organization for Public Administration occupy the top floor of this building.

The project is estimated to cost more than VN\$ 31 million. (L-d)

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FOREIGN DEPARTMENT TO TAKE OVER NIA
PREMISES

Saigon (VP) Jan. 9

The Department of Foreign Affairs will occupy the present offices of the National Institute of Administration when the latter moves to its new compound on Tran Quoc Toan Street sometime this year.

VN\$300,000 has been earmarked for renovation work.

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NATIONAL INSTITUTE OF ADMINISTRATION
ALUMNI ELECT NEW BOARD

Saigon (VP) Dec. 21



A new ten-member executive committee for the Alumni Association of the National Institute of Administration was elected yesterday, with Mr. Nguyen Trung Truong winning the position of chairman. The election took place during the association's meeting at 4, Alexandre de Rhodes Street.

Other officers elected were:

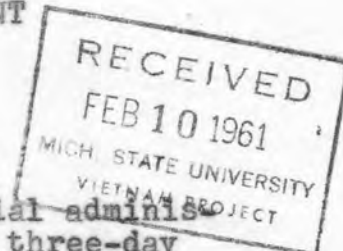
Messrs. Vu Van Thua	: vice chairman;
Tran Phi Hoan	: secretary-general;
Ly Kim Huynh	: secretary;
Le Cong Truyen	: treasurer;
Phung Ba Khanh) Nguyen Dinh Lien)	: controllers;
To Van Que) Nguyen Dinh Xuong) Nguyen Xuan Liem)	: advisors.

During the meeting the delegates endorsed a motion which pledged their loyalty and devotion to the Republican regime and to the President of the Republic.

Founded in 1957, the association has a membership of about 150.

SEMINAR OPENS AT INTERIOR DEPARTMENT

Saigon (VP) Dec. 14



High ranking officials from provincial administrations in the Southern Area are attending a three-day seminar which was officially opened this morning at the Interior Department auditorium by the Interior Secretary Mr. Bui Van Luong.

Sponsored by the National Institute of Administration (NIA), the seminar is designed to help improve public administration through adequate solutions resulting from discussions of problems now confronting administrative executives.

In his opening speech, the Secretary said that the organization of such seminars was considered by the government as among today's "vital duties" in order to "strengthen public administration and make it more efficient."

He added that with aid from USOM and the MSU Advisory Group, the Department of the Interior will gradually start centres for advanced training of civil servants in the provinces.

Mr. Nghiem Dang, NIA deputy director, speaking on behalf of Mr. Vu Quoc Thong, NIA director, stressed the usefulness of such seminars in regard to government workers who are constantly in touch with the population. He said that even in a country where administrative problems are tackled efficiently and leaders are experienced ones, civil servants must understand professional techniques to keep the country's administration going smoothly.

He then introduced the five co-ordinators of the meeting to the audience. They are representatives of NIA, the Interior Department and the Civil Service Office.

A similar seminar is scheduled at Nha Trang at the end of this month. Civil servants from provinces in the Central Area and Highlands will attend.

NATIONAL INSTITUTE OF ADMINISTRATION
STARTS CLASSES

Saigon (VP) Aug. 4

Re-opening of classes at the National Institute of Administration (NIA) was marked this morning by a ceremony presided over by Mr. Vu Quoc Thong, director of the Institute. Also present were Mr. Tran Ngoc Lien, Commissioner General for Cooperatives and Agricultural Credit; Mr. Lloyd Musolf, Michigan State University Chief in Saigon; and about 200 students.

In his opening address Mr. Vu Quoc Thong summed up the results achieved since the Institute was first organized. A total of 349 students have graduated from the Institute.

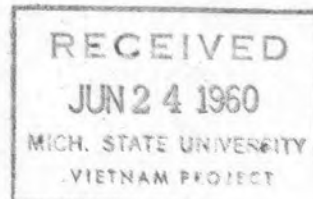
The study programme has been revised twice, in May 1957 and in May 1959.

Following the director's speech, Professor Nguyen Quang Quynh, chief of the NIA Teachers' Division, spoke on "A Concept of Social Progress."

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NATIONAL INSTITUTE OF ADMINISTRATION
TO HAVE NEW BUILDINGS



Saigon (VP) June 3

Three new buildings costing a total of VN\$ 27,110,000 will be added to the National Institute of Administration (NIA) next year. Construction of the buildings, which started early in April and is financed by the American Aid counterpart fund, will be completed in February 1961.

The first two-storey building, covering a 1,122-square-metre area, will comprise three classrooms and the NIA secretariat's office. The second, a one-storey building covering a 1,047-square-metre area, will have a large library and a 500-seat amphitheatre with a stage. The third, with two storeys, is located on a 672-square-metre area. It will have a dormitory, dining hall, kitchen and outbuildings.

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