

MICHIGAN STATE UNIVERSITY  
East Lansing

---

Vietnam Project . Office of the Coordinator

June 7, 1956

To : Vietnam Project Participants  
From : S. K. Sheinbaum, Director, Participant Program  
Subject: Field Trip, June 21 - 26, and Miscellaneous

1. Field trip schedule:

THURSDAY, JUNE 21

8:00 am Bus leaves Mason Hall to pick up off-campus residents  
and then proceeds to Butterfield Hall.  
12:00 am Lunch en route.  
4:30 pm Arrive Akron, Ohio. Arrangements for housing still in process.

FRIDAY, JUNE 22 (Note Daylight Savings Time begins at Akron.)

8:30 am Leave for Goodyear Tire and Rubber Co.  
9:00 am Begin tour of Goodyear under the guidance of Mr. Howard O.  
Wills of the Sales Manager's Office. Meet Mr. Wills at  
the Rubber Exhibit, Goodyear Hall.  
12:00 am Luncheon as guests of the Goodyear Company.  
1:30 pm Departure for Niagara Falls.  
6:00 pm Dinner en route.  
10:00 pm Arrival at Niagara Falls. Housing arrangements still in  
process.

SATURDAY, JUNE 23

For the almost two day period that you will be at the Falls  
nothing formal has been scheduled. You are "on your  
own" to frolic and photograph as you wish. I must caution  
you not to cross over to the Canadian side of the Falls  
inasmuch as your visas do not permit re-entry to the  
United States.

SUNDAY, JUNE 24

5:00 pm Leave Niagara.  
6:15 pm Arrive Buffalo, N.Y. Housing arrangements still in process.

MONDAY, JUNE 25

6:30 am Leave Buffalo. Please note the early hour; it is necessitated  
by the request of the United States Steel Corporation  
that we be in Youngstown, Ohio by 2 pm sharp.  
12:00 am Lunch en route  
2:00 pm Arrive Youngstown, Ohio. Begin tour through the United States  
Steel Corporation. You will meet Mr. Walker of the  
Youngstown District Office at 912 Salt Springs Road; he  
will be your host on the two hour trip. The young ladies  
with the group must not wear open toed shoes nor flair  
skirts.  
4:00 pm Check into Hotel. Housing arrangements here still in progress.

TUESDAY, JUNE 26

8:00 am Leave Youngstown, Ohio.  
12:30 pm Lunch, Toledo, Ohio.  
5:00 pm Arrive East Lansing.

\* \* \* \* \*

2. If any of you want a cash advance from the Cashier's Office please let me know by Wednesday, June 13th, and it can be arranged with little trouble.
3. I have tried to make reservations en route at YMCA hotels which are not too expensive. In some cases, possibly even all cases, this may not be possible. At Niagara Falls it may be that you will be housed with private families; this is the height of the tourist season and lodging is difficult to obtain. Where inconveniences do occur I hope they can be minimized by good coordination among the group and Mr. Hawie. In Youngstown, Akron, and Buffalo if YMCA housing cannot be obtained fairly inexpensive hotels will be arranged for.
4. Mr. Michel Hawie of the Political Science Department will be in charge of the group on this trip.
5. Those of you who have personal belongings which you will not be able to keep in your present living quarters during the trip may keep them in the Vietnam Project office, 105 Wells Hall "c".
6. Those of you who wish to do so may stay in either room 412a or 413a Butterfield Hall from June 20th to June 30th. Please let me know by Wednesday, June 13th. Butterfield will not be available after June 30th.
7. Those of you who will be enrolled summer quarter and wish to live in campus housing can do so at Abbott Hall. Please let me know by Wednesday, June 13th.
8. RETURN TRAVEL ARRANGEMENTS TO SAIGON: It is not too soon to start making these arrangements. It would eliminate confusion and unnecessary complications if you plan your trips directly with:

Mr. James Miller  
College Travel Service  
130 W. Grand River  
East Lansing

Mr. Miller will arrange for your tickets and will obtain your reservations for you. You are all scheduled to leave the United States on or around August 25th. From the time you leave the United States you are allowed two weeks time before arriving in Saigon. You may plan whatever stopovers you like that will allow you to reach Saigon within that time.

If you wish to take the route via Paris, etc. rather than San Francisco this is possible. Since it costs somewhat more (less than \$100) you will either have to pay the difference yourself or fly at Tourist Class without berths most of the way instead of First Class. (You are also faced with the problem of being allowed less baggage - 44 pounds rather than 66 pounds, but Mr. Miller might be able to get around that obstacle for you.) The over-all problem is that the cost of your return must be no greater than First Class fare from San Francisco to Saigon.

9. The Vietnam Project will assume the responsibility of shipping up to 66 pounds of goods (over and above what you carry as luggage) to Vietnam. Bring what you want shipped to the Wells Hall office. It will all go together in one or two crates, and probably will be sent to the Saigon headquarters of the Michigan State Project. It will be sent surface freight (by boat) and will not leave here until about the end of August. Since it will take six weeks or two months in travel you cannot expect to receive it until late in October at which time you will be able to pick it up at the MSU Saigon office.

The shippers will carefully pack and crate your goods, but I want you to be sure that you bring your belongings in in such a way that they can be distinguished from those of the other participants. I would also prefer that you do not paste labels on any of the bundles or packages, but that you identify them with tags on strings. When you bring the goods in I will want you to have a list detailing what is included; in addition, I will have to know the weight in pounds and the value.

10. Before you leave the United States you must obtain a SAILING PERMIT. This can be obtained from the Bureau of Internal Revenue, and they will issue it to you when they are satisfied that you have earned no taxable income during your stay in the United States. I will give you a statement to this effect. (Your per diem payments are not taxable income.) In Lansing you should go to the Main Post Office, Room 202. This is just across the street from the State Capitol. When you go bring along your passports, the statement I shall give you, and either your ticket to Vietnam or an application for such (ask Mr. Miller.) Each of you has to go down to the office himself. Of course, the Sailing Permits are obtainable in Detroit, Washington, New York, etc. Allow at least ten days before sailing.

MICHIGAN STATE UNIVERSITY  
East Lansing

---

Vietnam Project . Office of Coordinator

May 25, 1956

Participant Program Field Trip, June 21--June 26

1. DIEN, Nguyen. Mr. Dien's interests are in banking and finance. In Vietnam he was active in regional administration and served for two and a half years as clerk of the tribunal at Dalat.
2. NGUYEN, Duong. Mr. Nguyen is primarily concerned with agricultural co-operatives. In the Ministry of Economic Affairs his work involved distribution of controlled products and raw materials.
3. GIAU, Truong Ngoc. Upon return to Vietnam Mr. Giau will join the faculty of the National Institute of Administration to teach Political Science and Public Administration. Before leaving Saigon he was Bureau Chief in the General Inspectorate of Administrative and Financial Services.
4. NGHI, Buu. Mr. Nghi is Director of Radio-Dalat, the Government station. He is particularly interested in public relations and public information techniques.
5. HUAN, Hoang The. Mr. Huan has been a field interpreter for the U.S. Mission to Vietnam. His interest lies in the area of public administration.
6. LAN, Nguyen Quoc. Mr. Lan has been an inspector in the customs service. He is interested in international financial problems.
7. LEM, Truong-Hoang. Miss Lem is concerned with personnel problems of public administration.
8. \*PHAN, Thu Ngoc. Mr. Phan is a graduate student in Economics at Michigan State University.
9. \*PHAN, The Ngoc. Mr. Phan is a graduate student in Civil Engineering at Michigan State University.
10. \*BAN, Nguyen T. Mr. Ban is a graduate student in Physics and Astronomy at Michigan State University.
11. HAWIE, Michel. Mr. Hawie of the Department of Political Science, Michigan State University, will be in charge of the group. Mrs. Hawie will accompany him.

\*Both Mr. Phans and Mr. Ban are not regular Participants in the Vietnam Project. The others are studying and doing field work under the guidance of Michigan State University faculty. They are in the United States under the auspices of the technical assistance contract between the University, the International Cooperation Administration (I.C.A.) and the Government of Vietnam.