

OCTOBER 10, 1961

MISS TRAN THI KIM SA
MEMORIAL HALL
INDIANA UNIVERSITY
BLOOMINGTON, INDIANA

DEAR MISS KIM SA:

THANK YOU VERY MUCH FOR YOUR RECENT LETTER DESCRIBING YOUR PROGRAM FOR THE FALL SEMESTER AND CONTAINING YOUR REQUEST THAT YOU BE PERMITTED TO MAKE APPLICATION TO COLUMBIA UNIVERSITY FOR ADMISSION TO THE SCHOOL OF LIBRARY SCIENCE. AS YOU MAY KNOW, I HAVE JUST RETURNED FROM A TRIP TO VIETNAM, WHERE, AMONG OTHER THINGS, I HAD A CHANCE TO DISCUSS YOUR EDUCATIONAL PROGRAM WITH RECTOR THONG AND VICE RECTOR DANG OF THE NIA.

BOTH THESE GENTLEMEN WERE VERY PLEASED TO LEARN THAT YOU HAVE BEEN MAKING SATISFACTORY PROGRESS AND ARE ANXIOUS THAT YOU BE PERMITTED TO COMPLETE YOUR MASTER'S DEGREE IN LIBRARY SCIENCE BEFORE RETURNING TO VIETNAM. HOWEVER, THEY ARE ALSO ANXIOUS THAT MISS TI BE GIVEN AN OPPORTUNITY TO CONTINUE HER WORK IN LIBRARY SCIENCE, AND THIS MEANS WE ARE TENTATIVELY PLANNING TO HAVE HER COME TO THE STATES SOMETIME AFTER THE FIRST OF THE YEAR.

THE MSUG STAFF AND THE NIA ARE TRYING TO MAKE ARRANGEMENTS SO THAT THE LIBRARY ASSISTANTS NOW AT THE NIA WILL BE RETAINED AND THEREFORE ABLE TO MAINTAIN THE OPERATIONS OF THE LIBRARY AT SOME MINIMUM DEGREE OF EFFICIENCY DURING THE PERIOD YOU AND MISS TI ARE HERE. THUS, IT IS ESSENTIAL THAT YOU CHOOSE A SCHOOL WHERE YOU CAN COMPLETE ALL OF THE REQUIREMENTS FOR THE MASTER'S DEGREE BY JANUARY, 1963, SO YOU MAY RETURN TO VIETNAM AS SOON AS POSSIBLE AND ASSUME RESPONSIBILITY FOR LIBRARY OPERATIONS UNTIL MISS TI RETURNS.

THERE WOULD BE NO OBJECTION TO YOUR MAKING APPLICATION AT COLUMBIA IF YOU COULD BE ASSURED OF EARNING ENOUGH CREDITS FOR THE MASTER'S DEGREE BY JANUARY OF 1963. DR. CHAPIN HERE AT MSU HAS SUGGESTED THAT YOU CONTACT MR. JACK DALTON OF THE SCHOOL OF LIBRARY SCIENCE AT COLUMBIA AND DISCUSS WITH HIM THE MATTER OF MEETING REQUIREMENTS WITHIN THE TIME PERIOD INDICATED. YOU SHOULD ALSO, HOWEVER, MAKE APPLICATION AT OTHER SCHOOLS--FOR EXAMPLE, INDIANA AND ILLINOIS--AND EXPLORE THE SAME PROBLEMS WITH THEM.

MISS TRAN THI KIM SA
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I KNOW THAT YOU WOULD BE VERY UNHAPPY TO HAVE TO RETURN TO VIETNAM WITHOUT YOUR MASTER'S DEGREE AND THEREFORE STRONGLY URGE THAT YOU INVESTIGATE THE REQUIREMENTS VERY CAREFULLY WHEN YOU MAKE APPLICATION TO THE DIFFERENT SCHOOLS. AS IT IS NOW, I STILL CANNOT GUARANTEE YOUR WILL BE PERMITTED TO STAY BEYOND JUNE OF 1962, SINCE THE NEED FOR A LIBRARIAN AT THE NIA WILL BE VERY GREAT. HOWEVER, I DEFINITELY DO NOT SEE HOW YOU CAN EXPECT TO REMAIN AFTER JANUARY OF 1963, AND YOU SHOULD THEREFORE PLAN ACCORDINGLY.

IF YOU HAVE ANY FURTHER QUESTIONS ON ANY OF THIS, PLEASE DO NOT HESITATE TO WRITE, AND I SHALL TRY TO ANSWER ANY POINTS THAT I HAVE FAILED TO MAKE CLEAR HEREIN. BEST WISHES FOR A SUCCESSFUL SEMESTER THIS FALL.

SINCERELY,

JAMES B. HENDRY
ASSISTANT DEAN

JBH:JR

October 14, 1961



Dear Mr Henry,

Thank you very much for your nice letter. You just came back from Saigon? How did you enjoy your trip?

I am very happy to hear from you that you, NSU as well as NIA have thought to let me stay here to finish my Master. Though I understand that nothing will be so sure; but ~~what~~ I think ~~that~~ I have to do at the moment so I do.

I just got the Official Application from Columbia University yesterday and I expect to send it back to Columbia sometime this week. But there are some requirements in the Application sheet which I am not sure ~~what~~ I have to do. I should appreciate very much if you could give me some advices. Here are some of the points:

- ① As far as I know, through the Bulletin of School of Library Science, Columbia University, I'll be able to complete my Master within a year, i.e., by January 1963. Anyhow, I did write to Mr Jack Dalton

to seek for further information concerning the matter of meeting the requirements as you suggested in your recent letter. As soon as I hear from Mrs Dalton, I'll let you know.

(2) Any student who expect to enroll in Columbia University is required to pay the application fee (\$15 for Columbia University General Application; \$15 for College of Library Science Application). Do I have to send check to them or just tell them I'm on scholarship?

(3) I'm required to have 5 letters of recommendations. Two of my professors and a friend of mine here did the 3 of these for. Would you mind to fulfill the last one for me? Enclosed please find these letters.

(4) I should be also obliged to you if you could seek for more information from Columbia University in regard with my graduate work and my housing facility there. I am sure that your letter'll be much more influential. And ~~I'm~~ I think that there is no much time left for me to do everything.

I am sorry that I have troubled you.
Thank you very much for your kindness.
I'm anxious to hear from you.

Sincerely yours,
Simba

OCTOBER 18, 1961

MISS TRAN THI KIM SA
MEMORIAL HALL
INDIANA UNIVERSITY
BLOOMINGTON, INDIANA

DEAR MISS KIM SA:

IN REPLY TO YOUR LATEST LETTER, I THINK IT WOULD BE QUICKER IF YOU WERE TO PAY THE APPLICATION FEES TO COLUMBIA UNIVERSITY YOURSELF AND REQUEST A RECEIPT FOR THIS FROM THEM. IF YOU WILL SEND US THE RECEIPT, WE WILL THEN ATTEMPT TO REIMBURSE YOU; I SAY "ATTEMPT" BECAUSE I AM NOT CERTAIN THAT APPLICATION FEES ARE PAYABLE UNDER THE TERMS OF THE CONTRACT WITH ICA, AND WE ARE CHECKING ON THIS. IN ANY CASE, THE BEST WAY WOULD BE FOR YOU TO MAKE THE PAYMENT DIRECTLY AND THEN SEND US YOUR RECEIPT.

I HAVE ALSO SENT A LETTER OF RECOMMENDATION TO THE DEAN OF THE SCHOOL OF LIBRARY SERVICE AT COLUMBIA SUPPORTING YOUR APPLICATION FOR ADMISSION. SINCE YOU INDICATED IN YOUR LETTER THAT YOU ARE CONTINUING TO INVESTIGATE THE TIME REQUIREMENTS TO EARN A MASTER'S DEGREE AT COLUMBIA, I DID NOT DISCUSS THIS MATTER IN MY OWN LETTER. NEITHER DID I DISCUSS THE PROBLEM OF HOUSING BECAUSE I BELIEVE THEY WOULD BE MORE THAN HAPPY TO ASSIST YOU IF YOU ARE ACCEPTED.

THERE ARE MANY LIVING ACCOMMODATION ARRANGEMENTS AVAILABLE IN THE VICINITY OF COLUMBIA UNIVERSITY. IN ADDITION TO THE UNIVERSITY DORMITORIES, THERE IS THE INTERNATIONAL HOUSE--IF YOU INDICATE YOUR NEEDS AND THE AMOUNT OF MONEY YOU WANT TO SPEND, THE STUDENT HOUSING OFFICE OF COLUMBIA WILL UNDOUBTEDLY FIND SOMETHING SUITABLE FOR YOU. THE COLUMBIA CATALOG SHOULD PROVIDE YOU WITH SOME INFORMATION ON COSTS AND FACILITIES. ONCE YOU ARE THERE, YOU WILL BE ABLE TO FIND OUT FROM OTHER STUDENTS--THERE ARE SEVERAL VIETNAMESE NOW AT COLUMBIA--THE KINDS OF ACCOMMODATIONS THAT MIGHT BE PREFERABLE TO THOSE OBTAINED THROUGH THE UNIVERSITY. FOR THESE REASONS, I DID NOT FEEL ANYTHING I COULD WRITE AT THIS TIME WOULD BE OF PARTICULAR HELP TO YOU AND, FRANKLY, DO NOT THINK YOU WILL HAVE MUCH DIFFICULTY IF YOU ARE ACCEPTED AND GO TO COLUMBIA.

IF THERE IS ANYTHING FURTHER THAT YOU FEEL WE MIGHT DO TO HELP YOU AT THIS TIME, PLEASE FEEL FREE TO WRITE.

SINCERELY,

JAMES B. HENDRY
ASSISTANT DEAN

JBH:JR

November 12, 1961

Dear Mr. Hendry,

Thank you very much for your last letter. I'm sorry that I took time to write to you because I was so busy with my mid-term examinations which have just been over. I got four B's and one A's thus everything here is all right at the moment. How ~~at~~ about you and everybody in East Lansing?

Dear Mr. Hendry, as I wrote to you some time ago that I had written to Mr Dayton of Columbia University in regard with the requirements to meet my M.A. in Library Science at Columbia Univ. but I haven't heard anything from him. Anyway, I think that I'll be able to complete my M.A. within a year.

I just received a letter from International House, the housing Center at Columbia Univ., requesting a letter of recommendation from you, my sponsor. Would you mind to write some words to them for me. I'd appreciate it very much. Have you heard anything

about Ti. When she'll come here and where she'll study? I am very happy that she decides to come to the US to study again.

I think I must close now.

Thank you very much
for ~~what~~ your kindness.

Sincerely yours,

Wing

NOVEMBER 17, 1961

MISS TRAN THI KIM SA
MEMORIAL HALL
INDIANA UNIVERSITY
BLOOMINGTON, INDIANA

DEAR KIM SA:

DEAN HENDRY IS CURRENTLY IN BRAZIL. I HAVE WRITTEN INTERNATIONAL HOUSE AT COLUMBIA RECOMMENDING THAT THEY CONSIDER YOUR HOUSING APPLICATION FAVORABLY.

WE HAVE HEARD NOTHING RECENTLY ABOUT MISS TI'S PLANS, BUT WILL KEEP YOU INFORMED; WE DO NOT EVEN KNOW WHERE SHE PLANS TO STUDY.

DID YOU HEAR THAT LONG WAS OFFERED A TEACHING POSITION AT CORNELL AND IS ENROLLED THERE? JULIE HEYMAN STOPPED BY THE OFFICE THE OTHER DAY EN ROUTE TO CALIFORNIA; SHE SENDS YOU HER REGARDS. YOU MAY RECALL SHE SPENT APPROXIMATELY SIX MONTHS IN PAKISTAN THIS YEAR WITH THE MSU PROJECT THERE.

LET US KNOW WHAT YOU HEAR FROM COLUMBIA REGARDING YOUR POSSIBLE TRANSFER.

SINCERELY,

JUDITH RATHBUN
SECRETARY TO DEAN HENDRY

JR

*Julie says there is
absolutely no
reason why Kim Sa
should transfer to
Columbia - in fact,
feel quite strongly
Kim Sa should
stay put at Ind.*

DECEMBER 15, 1961

MISS TRAN THI KIM SA
MEMORIAL HALL
INDIANA UNIVERSITY
BLOOMINGTON, INDIANA

DEAR MISS KIM SA:

I HAVE JUST RETURNED FROM BRAZIL AND, IN GOING THROUGH THE ACCUMULATED CORRESPONDENCE, HAVE NOTED THAT WE HAVE RECEIVED AN ACKNOWLEDGMENT OF RECEIPT OF YOUR APPLICATION FROM COLUMBIA AND THAT MISS RATHBUN HAS WRITTEN TO INTERNATIONAL HOUSE RECOMMENDING FAVORABLE CONSIDERATION OF YOUR HOUSING APPLICATION.

MY MAIN PURPOSE FOR WRITING, HOWEVER, IS TO URGE THAT YOU MAKE EFFORTS TO APPLY FOR ACCEPTANCE IN THE LIBRARY SCHOOL AT INDIANA UNIVERSITY IF YOU HAVE NOT ALREADY DONE SO IN CASE YOUR APPLICATION FOR ADMISSION TO COLUMBIA IS NOT ACCEPTED. THIS WOULD MEAN THAT YOU WOULD HAVE SOME INSURANCE THAT YOU WOULD BE ABLE TO CONTINUE YOUR WORK TOWARD A MASTER'S DEGREE IN LIBRARY SCIENCE WITHOUT ANY LOSS OF TIME.

THANK YOU VERY MUCH FOR YOUR LETTER AND PLEASE KEEP US INFORMED OF ANY FURTHER DEVELOPMENTS.

SINCERELY YOURS,

JAMES B. HENDRY
ASSISTANT DEAN

JBH:JR

INDIANA UNIVERSITY
BLOOMINGTON, INDIANA

Tran Thi Kim-Sa
Memorial Hall
Bloomington, Ind.

January 28, 1962.

Dear Dr. HENDRY,

I beg your pardon for not having written to you quite a time. I have been so busy; I just finished my B.A. in Government last week. Right after that I had to take some other exemption examinations in order to go into Graduate School-- because I ~~want to take~~ advanced courses instead of introductory ones -- I ~~have~~ decided not to transfer to Columbia University but to stay at Indiana University so that I can finish my M.A. quicker. Last week, I was interviewed by Dr. M. Lowell of School of Library Science. She looked at my records at Western Reserve University, she nodded her head and asked me whether this time MSU and VN Government would let me stay on completing my M.A. or would call me back when my scholarship expires in Sept. '62. Although I have not heard anything from you about this, I told her that I thought I would get an extension -- to be admitted as a MA degree candidate -- to finish the M.A. She said she would like very much to know your decision so that ~~she~~ could make a

INDIANA UNIVERSITY
BLOOMINGTON, INDIANA

specific plan for me. I would appreciate very much if you could let me know what is MSU's and NIA's plan on this matter. Some time ago I wrote to Rector THONG and Vice Rector DANG requesting for an extension but I have not heard any word from them.

My classes began today. Everything is going very well. This semester, I took 4 Library Science courses and 1 Japanese : 16 graduate credits seem quite heavy, I hope that I will be able to manage them all right.

Dear Dr. Hendry, when you have time, would you please to write some words to Prof. Chapman, my undergraduate advisor, Department of Government, I would appreciate it very much.

Thank you very much for your kindness.

Sincerely yours,

P.S.

My present advisor :
Dr. Mildred Lowell
School of Education
Division of Lib. Sci.

My Address :
Memorial Hall
Bloomington, Ind.
Telephone ED 2-0211 Ext. 2285

FEBRUARY 23, 1962

MISS TRAN THI KIM SA
MEMORIAL HALL
INDIANA UNIVERSITY
BLOOMINGTON, INDIANA

DEAR MISS KIM SA:

AS YOU HAVE UNDOUBTEDLY READ IN THE NEWSPAPERS OR HEARD FROM OTHER SOURCES, THE CONTRACT BETWEEN MICHIGAN STATE UNIVERSITY AND THE GOVERNMENT OF VIETNAM WILL END IN JUNE OF THIS YEAR AND WILL NOT BE EXTENDED. THE MICHIGAN STATE ADVISORY GROUP IN SAIGON HAS BEEN PLANNING SINCE MID-1961 TO TERMINATE THEIR TECHNICAL ASSISTANCE WORK IN 1962, ALTHOUGH THERE WAS SOME DISCUSSION OF AN EXTENSION, AND THIS MATTER WAS SERIOUSLY CONSIDERED BY UNIVERSITY AUTHORITIES.

IN LIGHT OF DIFFERENCES OF OPINION WHICH AROSE BETWEEN THE GOVERNMENT OF VIETNAM AND THE UNIVERSITY CONCERNING THE ROLE OF THE LATTER'S ADVISORY GROUP, THE EXTENSION DID NOT APPEAR FEASIBLE NOR DESIRABLE. SINCE EVENTS LEADING TO THIS DECISION ARE, TO SOME EXTENT, "WATER OVER THE DAM" NOW, THERE SEEMS LITTLE POINT IN PURSUING THE QUESTION OF WHERE THE RESPONSIBILITY RESTS. THE IMPORTANT THING FOR THE FUTURE IS THAT YOU CONTINUE YOUR WORK TOWARD THE MASTER'S DEGREE AND COMPLETE IT AS RAPIDLY AS POSSIBLE SO YOU MAY RETURN TO THE NIA TO TAKE UP YOUR DUTIES IN THEIR LIBRARY.

WHEN I WAS IN VIETNAM LAST FALL, I RECEIVED ASSURANCES FROM THE U.S. AID OFFICIALS THERE THAT THEY WOULD PROVIDE YOU WITH THE FINANCIAL SUPPORT NECESSARY TO COMPLETE THE WORK WHICH YOU HAVE BEGUN AS LONG AS YOUR PROGRESS CONTINUES TO BE SATISFACTORY. I HAVE EVERY REASON TO BELIEVE THEY WILL KEEP THEIR WORD AND THAT YOU MAY BE CONFIDENT YOUR WORK WILL NOT BE INTERRUPTED NOR SUMMARILY CURTAILED BECAUSE THE MSU PROJECT IS PHASING OUT. AS SOON AS I RECEIVE MORE DETAILED INFORMATION ON THE ARRANGEMENTS UNDER WHICH YOU WILL BE PROVIDED FOR, I WILL WRITE YOU AGAIN. MEANWHILE, IF YOU HAVE ANY QUESTIONS, PLEASE DO NOT HESITATE TO WRITE, AND I WILL ATTEMPT TO GIVE AS COMPLETE AN ANSWER AS POSSIBLE.

WITH ALL GOOD WISHES FOR SUCCESS IN YOUR COURSE OF STUDY, I AM

SINCERELY YOURS,

JAMES B. HENDRY
ASSISTANT DEAN

JBH:JR

INDIANA UNIVERSITY
BLOOMINGTON, INDIANA

March 2nd, 1962

Dr. James B. Hendry
Assistant Dean
Michigan State University
Vietnam Project
East Lansing, Mich.

Dear Dr. HENDRY,

Thank you very much for your recent letter. Though I am very sorry to hear that the M.S.U. Contract with the Government of Vietnam will end in June of this year and will not be extended any more, I feel a little relieving and particularly very grateful to you for all what you have been trying to help me in securing another scholarship.

As you might know that I have no great ambitions; what I only desire is to be able to finish a basic general education, my graduate work, because it will help me to do my future job more effectively. Therefore I hope that I will have more chance to do it. I should appreciate it very much if you could keep me informed of the developments of the arrangement upon which I may be provided for.

In connection with my present study program, I believe that you have been fully informed of by Dr. Lowell, my academic advisor; however, I would like to add some points here :

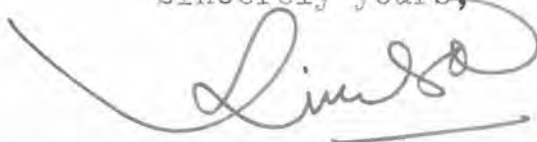
INDIANA UNIVERSITY
BLOOMINGTON, INDIANA

- 1) I am sure that I will complete my M.A. in February 1963.
- 2) During the forthcoming Intercession (From May 30 to June 23), I would like ~~take~~
 1. to take a trip to New York - Washington, from May 31 to June 14, which will serve as a partial requirement for ~~the~~ "Research Libraries" course which I plan to take during the Intercession and will give me 2 credits.
(I believe that the other information such as tuition, transportation expenses ect.. Dr. Lowell has kept you informed of
 2. I also would like to attend the American Libray Association Conference which will be held from June 17 to June 23 in Miami. Some I.C.A. participants who are studying at Indiana University are planning to take these trips too.

I plan to stay in New York ~~a~~ week, in Washington a week; then to leave Washington for Miami on June 14, and from Miami back to Bloomington on June 22nd in order to be on time to register to the Summer school. I should be very much obliged to you if could ~~could~~ make ~~these~~ arrangements for me to take these trips as soon as you can. I believe that the application date for the trips will be due in the middle of March.

Thank you very much for your kindness.

Sincerely yours,



MARCH 7, 1962

MISS TRAN THI KIM SA
MEMORIAL HALL
INDIANA UNIVERSITY
BLOOMINGTON, INDIANA

DEAR MISS KIM SA:

WORD HAS JUST COME FROM SAIGON THAT PARTICIPANTS IN THE U.S. UNDER MICHIGAN STATE UNIVERSITY AUSPICES WILL BE CARRIED AFTER JUNE 30, 1962 BY THE AGENCY FOR INTERNATIONAL DEVELOPMENT. I AM SURE THAT THIS WILL RELIEVE YOUR MIND SOMEWHAT, AND I AM CERTAIN THAT THE AID PEOPLE WILL GIVE YOU ALL THE SUPPORT YOU MAY NEED. TO INSURE THAT YOUR STAY WILL CONTINUE UNTIL YOU FINISH YOUR MASTER'S DEGREE IN LIBRARY SCIENCE, YOU SHOULD WRITE A LETTER REQUESTING AN EXTENSION OF YOUR ARRETE TO THE RECTOR OF THE NATIONAL INSTITUTE OF ADMINISTRATION, AND YOU SHOULD ALSO SUBMIT A REQUEST TO THE DIRECTORATE GENERAL OF PLAN TO BE FORWARDED THROUGH THE VIETNAM EMBASSY IN WASHINGTON, D. C. THIS SHOULD BE DONE AT THE EARLIEST OPPORTUNITY.

I FIND THAT OUR RECORDS DO NOT INDICATE THE EXPIRATION DATE OF YOUR PRESENT ARRETE, ALTHOUGH I BELIEVE IT IS JUNE OF THIS YEAR; SO I WOULD APPRECIATE IT IF YOU WOULD WRITE ME THE DATE WHEN YOUR PRESENT ARRETE EXPIRES; ALSO THE DATES ON WHICH YOU MAKE AN APPLICATION FOR EXTENSION TO THE RECTOR OF THE NATIONAL INSTITUTE OF ADMINISTRATION AND TO THE DIRECTORATE GENERAL OF PLAN. FURTHER, I FIND WE DO NOT HAVE ANY RECORD OF THE EXPIRATION DATES OF YOUR PASSPORT AND YOUR U.S. VISA. PLEASE SEND THIS INFORMATION TO ME AS WELL, AND ALSO NOTIFY ME WHEN YOU SUBMIT APPLICATION FOR RENEWAL FOR YOUR PASSPORT AND U.S. VISA.

ON YOUR PROPOSED TRIP DURING THE FORTHCOMING INTERSESSION, THE EXPENSES FOR THIS WILL BE COVERED AS PART OF THE FEE FOR THE COURSE, FOR WHICH YOU WILL BE GETTING CREDIT. HOWEVER, THE ADDITIONAL TRAVEL TO ATTEND THE AMERICAN LIBRARY ASSOCIATION CONFERENCE IN MIAMI WILL HAVE TO COME OUT OF YOUR TRAVEL ALLOWANCE. AT PRESENT THIS AMOUNTS TO \$88.18, SO ANY TRAVEL EXPENSES BEYOND THIS AMOUNT WILL HAVE TO BE COVERED BY YOU, FOR WE CAN REIMBURSE ONLY UP TO THE AMOUNT ON EXPENSES REMAINING IN YOUR ACCOUNT. EVEN IF YOU ARE STILL REIMBURSED UP TO \$88.18 FOR SUCH TRAVEL, WE MUST HAVE A LETTER FROM YOUR FACULTY ADVISER RECOMMENDING THAT YOU TAKE THIS TRIP INDICATING WAYS IN WHICH THIS WOULD BE BENEFICIAL TO YOUR COURSE OF STUDY. IF YOU STILL DECIDE THAT YOU WANT TO TAKE THE TRIP TO MIAMI, PLEASE HAVE THE NECESSARY RECOMMENDATION SENT TO US.

WITH ALL GOOD WISHES, I AM,

SINCERELY YOURS,

JAMES B. HENDRY
ASSISTANT DEAN

MARCH 20, 1962

MISS TRAN THI KIM SA
MEMORIAL HALL
INDIANA UNIVERSITY
BLOOMINGTON, INDIANA

DEAR MISS KIM SA:

I AM FORWARDING THE ENCLOSED LETTER FROM THE ALUMNI SECRETARY AT INDIANA UNIVERSITY WHICH WAS SENT TO THIS OFFICE. I BELIEVE YOU COULD ANSWER THE QUESTIONS THEY REQUEST.

BEFORE I GO ANY FURTHER, MAY I INTRODUCE MYSELF. I AM THE SECRETARY WITH THE VIETNAM PROJECT REPLACING JUDITH RATHBUN, WHO WAS MARRIED IN EARLY MARCH. JUDY, NOW MRS. JAMES KELLY, HAS JUST RETURNED FROM A TRIP TO MEXICO AND IS NOW GETTING SETTLED IN HER NEW HOME IN MADISON, WISCONSIN. I KNOW SHE HAS BEEN A GREAT HELP TO YOU AND ALL THE OTHER PARTICIPANTS; I HOPE I CAN CONTINUE TO DO THE SAME.

IN OUR LAST LETTER WE REQUESTED INFORMATION REGARDING EXTENSION DATES ON YOUR ARRETE, PASSPORT AND VISA. WE DO HAVE THE INFORMATION ON YOUR PASSPORT AND VISA; HOWEVER, WE WOULD LIKE TO KNOW IF YOU HAVE WRITTEN TO THE RECTOR OF THE NIA AND TO THE DIRECTORATE GENERAL OF PLAN FOR AN EXTENSION OF YOUR ARRETE.

AS YOUR TRIP TO NEW YORK WILL BE CONSIDERED A PART OF YOUR COURSE WORK, ALL EXPENSES FOR THIS TRIP SHOULD BE FORWARDED TO THIS OFFICE. I ASSUME ARRANGEMENTS FOR TRANSPORTATION AND OTHER EXPENSES WILL BE MADE BY INDIANA UNIVERSITY; IF NOT, PLEASE LET ME KNOW. PLEASE SAVE YOUR AIRLINE TICKETS IN ORDER THAT REIMBURSEMENT CAN BE MADE.

HAVE YOU DECIDED TO ATTEND THE AMERICAN LIBRARY ASSOCIATION CONFERENCE IN MIAMI? IF YOU HAVE, MAY I REMIND YOU THAT WE CAN REIMBURSE YOU ONLY UP TO \$88.18, THE BALANCE ALLOWED FOR TRAVEL; ALSO A LETTER IS REQUIRED FROM YOUR FACULTY ADVISER RECOMMENDING SUCH A TRIP INDICATING WAYS IN WHICH THIS WOULD BE BENEFICIAL TO YOUR COURSE OF STUDY.

IF THERE ARE ANY QUESTIONS TO THE ABOVE, PLEASE DO NOT HESITATE TO WRITE OR CALL US. OUR TELEPHONE NUMBER IS (AREA CODE 517) 355-7537.

SINCERELY YOURS,

YURIKO NAKAMURA (MISS)
VIETNAM PROJECT

ENCLOSURE

MARCH 23, 1962

MISS TRAN THI KIM SA
MEMORIAL HALL
INDIANA UNIVERSITY
BLOOMINGTON, INDIANA

DEAR MISS KIM SA:

IN CHECKING THROUGH OUR BOOKKEEPING RECORDS ON YOUR TRAVEL ALLOWANCE, I FIND THAT YOU HAVE A LARGER BALANCE THAN WE HAD ORIGINALLY INFORMED YOU. THEREFORE, YOU WILL BE ABLE TO ATTEND THE AMERICAN LIBRARY ASSOCIATION CONFERENCE IN MIAMI, FLORIDA.

MAY I CHECK THE TRAVEL DATES FOR THIS CONFERENCE -- LEAVE WASHINGTON FOR MIAMI ON JUNE 14 AND LEAVE MIAMI FOR BLOOMINGTON ON JUNE 22. UPON RECEIPT OF A LETTER FROM YOUR FACULTY ADVISER RECOMMENDING SUCH A TRIP, I WILL MAKE ARRANGEMENTS FOR A PLANE TICKET AND SEND IT TO YOU.

I HOPE THIS ERROR ON MY PART HAS NOT CHANGED YOUR OVERALL PLANS. WOULD IT BE MORE CONVENIENT IF WE MADE ARRANGEMENTS FOR YOUR PLANE TICKETS TO NEW YORK TO WASHINGTON, INSTEAD OF INDIANA UNIVERSITY? PLEASE LET ME KNOW SO THAT THE NECESSARY ARRANGEMENTS CAN BE MADE IN AMPLE TIME.

SINCERELY YOURS,

YURIKO NAKAMURA, SECRETARY TO
JAMES B. HENDRY, ASSISTANT DEAN

YN

MARCH 29, 1962

MISS TRAN THI KIM SA
MEMORIAL HALL
INDIANA UNIVERSITY
BLOOMINGTON, INDIANA

DEAR MISS KIM SA:

OF
WE RECEIVED DR. LOWELL'S LETTER/MARCH 26TH WITH LISTING OF TOTAL COST FOR
THE RESEARCH LIBRARIES COURSE DURING THE INTERSESSION. A CHECK FOR \$169.50
WILL BE MADE OUT TO INDIANA UNIVERSITY AND FORWARDED TO DR. LOWELL'S OFFICE.

WHEN FINAL PLANS HAVE BEEN MADE FOR YOUR TRIP TO MIAMI, FLORIDA, FOR THE
AMERICAN LIBRARY ASSOCIATION CONFERENCE, PLEASE LET ME KNOW SO THAT WE MAY
SEND YOU YOUR TICKETS.

ENCLOSED IS A MEMO WHICH MAY BE OF INTEREST TO YOU.

SINCERELY,

YURIKO NAKAMURA, SECRETARY TO
JAMES B. HENDRY, ASSISTANT DEAN

YN
ENCLOSURE