

Date: April 8, 1960

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To: L.C. Larson, Metcalf, Kesler, Cunningham, ICA Participants
From: Cobun

Contact has been made with all pertinent personnel, and it has been discovered as of April 5, 1960 that the Radio Corporation of America in Camden, New Jersey is unable to provide a projector maintenance school. The program, therefore, will be as follows:

The following students are interested in having observational and instructional experience in film library organization, circulation operations, inspection, and shipping.

GROUP 1

Marlene David
Nicola Hmud
Pruang Kumut
Justus Olouch
Sudat Orkweha
Chom Poomipark

GROUP 2

Yang Han Suk
Chantra Shoomuangpak
Yoo Tae Young
Jo Woon Suk
Kahng Kum Yer Oh
Kim Sang Hyun

GROUP 3

Kim Soo Bai
Kong Yoon Tack
Pak In Shil
Wee Chong Heum
Mohammad Razeghpanah
Muhammad Basseri
Mr. Thomas A.J. Lee

SEE ATTACHED
SCHEDULE
OF
PROCEDURE

The following students are interested in participating in a motion picture projector maintenance school at the Bell and Howell Corp., Chicago, Illinois.

Zacarias Ortiz
Le Ba Do
Muhammad Saleem
Saeed El Tayib
Adnan Al-Maniey
Maria Jose Frota
Abdul Mahrous

It will meet from 11-15 April, 1960. Classes will meet from 8:30 A.M. to 4:30 P.M. daily. Lunch will be provided for participants.

Participants will be housed at the 830 Michigan Hotel. Reservations have been made.

Mr. L. Skora is the Bell and Howell Corporation representative in Chicago.

The following students propose to continue work on campaigns:

Anwar Effendie
Rachmat Santoso
Husny Abbas
John Assedri

The following student will be visiting Boston University:

Festus O. Shadare

Monday, Apr. 11 Tuesday, Apr. 12 Wednesday, Apr. 13 Thurs., Apr. 14 Friday, Apr. 15

8:30-10:30	Group 1 Film Library and Shipping	Groups 1,2,3 Work on Campaigns and Study	Group 2 Film Library and Shipping	Groups 1,2,3 Work on Campaigns and study	Group 3 Film Library and Shipping
10:30-12:00	Group 2 Circulation		Group 3 Circulation		Group 1 Circulation
1:30-3:30	Group 3 Inspection		Group 1 Inspection		Group 2 Inspection

File: ETR-109-110
Motion Picture Projector Maintenance
School - Bell & Howell

Date: April 8, 1960

To: L.C. Larson, Metcalf, Kesler, Cunningham, ICA participants
From: Cobun

The following students are interested in participating in a motion picture projector maintenance school at the Bell & Howell Corp., Chicago, Ill.

Mr. Le Ba Do (to arrive on Tuesday 12, April)
Mr. Ortiz
Mr. Saleem
Mr. El Tayib
Mr. Al-Maniey
Mr. Mahrous
Miss Maria Jose Frota

It will meet from 11-15 April, 1960. Classes will meet from 8:30 A.M. to 4:30 P.M. daily. Lunch will be provided for participants.

Participants will be housed at the 830 Michigan Hotel, 830 South Michigan St. (one block from YMCA). Reservations have been made for Sunday evening. The rates will be:

\$2.50 per person - double room (without bath)
\$3.00 per person - single room (without bath)

Three double rooms have been reserved. However, if you would prefer different arrangements please see Miss Golden at the Michigan Hotel.

Mr. L. Skora is the Bell and Howell Corporation representative in Chicago. The address is 7400 North McCormick, Chicago, Ill.

After return to Bloomington on April 18, you may resume work on campaigns and study for other course assignments.

File: ETR 109-110
Schedule for Week of April 13, 1960

Date: April 13, 1960

To: ICA Students

cc: Armstrong, Black, Callahan, Cunningham, Faris, Friedberg, Griswold, Guss, Kesler, Knapp, Knowlton, Koontz, Larson, Marfleet, Moldstad, Patron, Porter, Reynolds, Richardson, Ritchie, Skinner

From: Cobun

<u>MONDAY</u>	<u>TUESDAY</u>	<u>WEDNESDAY</u>	<u>THURSDAY</u>	<u>FRIDAY</u>
Groups C and E- Study period all day; or work on campaign materials	Groups E Study period all day, or work on campaign materials	See Schedule dated April 8. The activities scheduled for Groups 1, 2, and 3 (film library, circulation, etc.) on Friday, April 15, will be held on this day.	8:30-5:00 Group E Leave for Bedford Campaign K 8:30-5:00 Meet in Campaign Rm April 15, will Bldg. J	8:30-10:30 Groups C and E R505-Writing for Communications Skinner-Patron Bldg I-West classroom
	Campaign K 8:30-5:00 Meet campaign room-Bldg J	Group 3 8:30-10:30 Film library and shipping; 10:30-12:00 Group 1 Circulation; 1:30-3:30 Group 2 Inspection	Campaign L 8:30-5:00 Meet in Campaign Room-Bldg J	1:30-3:30 Groups C and E R505-Communications Black I-J classroom
	Campaign L 8:30-5:00 Meet in campaign room-Bldg J			3:30-4:30 R590-T500 Masters Student Black I-J classroom

English class-Monday through Friday
6:00-7:00
Redden-I-J classroom

NOTE: LAB OPEN ROGERS C, THURSDAY 6:30-10:00 PM., and SATURDAY, 8:00-12:00 A.M.

File: ETR-109-110
Resource films
UNESCO

Date: April 22, 1960

To: ICA Participants

cc: Larson, Kesler, Metcalf, Cunningham, Nicholas

From: Cobun

I am informed by Mr. Nicholas, Selection Department, Building H, first floor, rear, that the Selection Dept. has two films which might be of interest to ICA participants. These are films produced by UNESCO.

The first film is The Jungle and the Plow, made in Ceylon, and showing the use of communications processes and media in changing behavior. The second film is Beni Abbes, made in the Sahara, and showing research projects such as harnessing sun energy, etc.

These films will be available until April 27, 1960. You may check them out from the Selection Dept. for previewing if you are interested.

Date: April 1, 1960

To: ICA Students

cc: Armstrong, Black, Callahan, Cunningham, Faris, Friedberg, Frye, Griswold, Guss, Kesler, Knapp, Knowlton, Koontz, Larson, Marfleet, Moldstad, Patron, Porter, Reynolds, Richardson, Ritchie, Skinner

From: Cobun

	<u>MONDAY</u>	<u>TUESDAY</u>	<u>WEDNESDAY</u>	<u>THURSDAY</u>	<u>FRIDAY</u>
A.M.	8:30-10:30 Group C R505-Writing for Communications Skinner-Patron Bldg I-West classroom	7:00-5:00 Thais and 2 Brazilians (Group E) Bedford	8:30-10:30 Group E R505-Writing for Communications Skinner-Patron Bldg I-West classroom	7:00-5:00 Thais, 2 Brazilians and Head Bedford	8:30- 9:30 Groups C and E R505-Writing for Communications Skinner-Patron Bldg I-West classroom
	8:30-5:00 Koreans (Group E) To be arranged	8:30-12:00 Campaign L Bldg I-Rm 201	8:30-12:00 Campaign L Armstrong	8:30-5:00 Koreans (Group E) To be arranged	Student appointments with Mr. Redd-To be arranged.
	Campaign K 8:30-5:00 Room 202-Bldg I Reynolds			Campaign K 8:30-5:00 Bldg I-Rm 202 Reynolds	
P.M.	1:30-3:30 Groups C & E Communications Black-I-J classrm	Campaign L Leave for Indiana- polis at 8:00 sharp Meet Bldg G	1:30-3:30 Groups C and E Communications Black-I-J classrm	Campaign L 8:30-5:00 Bldg I-Rm 201 Armstrong	1:30-3:30 Groups C and E Communications Black-I-J classroom
	3:30-4:30 R590-T500 students Black-I-J classrm		3:30-4:30 R590-T500 students Black-I-J classroom		3:30-4:30 R590-T500 students Black-I-J classroom
	6:00-7:00 English class Redden - I-J classrm	6:00-7:00 English class Redden-I-J classrm	6:00-7:00 English class Redden-I-J classrm	6:00-7:00 English class Redden-I-J classrm	6:00-7:00 English class Redden-I-J classroom

NOTE: LAB OPEN ROGERS C, THURSDAY, 6:30-10:00 P.M. and SATURDAY, 8:00-12:00 A.M.

Date: April 22, 1960

To: ICA Students

cc: Armstrong, Black, Callahan, Cunningham, Faris, Friedberg, Frye, Griswold, Guss, Kesler, Knapp, Knowlton, Koontz, Larson, Loveall, Moldstad, Marfleet, Patron, Porter, Reynolds, Ritchie, Skinner

From: Cobun

	<u>MONDAY</u>	<u>TUESDAY</u>	<u>WEDNESDAY</u>	<u>THURSDAY</u>	<u>FRIDAY</u>
A.M.	- 8:30-10:30 Group C R505-Writing for Communications Skinner-Patron Bldg I-West classrm	8:30-5:00 Group E Campaign Meeting I-J classroom Moldstad-Faris	8:30-10:30 Group E R505-Writing for Communications Skinner-Patron Bldg I-West classrm	8:30-5:00 All members of Group E, except Koreans, to go to Bedford	8:30-10:30 Groups C and E R505-Writing for Communications Skinner-Patron Bldg I-West classrm
		8:30-5:00 Campaign K Meet Campaign Room Reynolds	8:30-12:00 Campaign L Work on campaign materials	Campaign K 8:00-leave for Indianapolis Reynolds	
		8:00-9:00 Campaign L		Campaign L 8:30-5:00	
P.M.	1:30-3:30 Groups C and E R505-Communications Black I-J classroom	Meet as a whole in Campaign Room 9:00-Movie group leave for Indianapolis Other groups work on campaign Materials	1:30-3:30 Groups C and E R505-Communications Black I-J classroom	Work on campaign materials Armstrong	1:30-3:30 Groups C and E R505-Communications Black I-J classroom
	3:30-4:30 T500-R590 Masters Students Black		3:30-4:30 R590-T500 Master's students Black		3:30-4:30 R590-T500 Master's degree students Black
	6:00-7:00 English class Redden	6:00-7:00 English class Redden	6:00-7:00 English class Redden	6:00-7:00 English class Redden	6:00-7:00 English class Redden

NOTE: LAB OPEN, ROGERS C, THURSDAY, 6:30-10:00 P.M. and SATURDAY, 8:00-12:00 A.M.